

**MINUTES**  
**Biathlon BC Board of Directors Meeting**

February 17th 2016  
**ADOPTED MARCH 9<sup>TH</sup>, 2016**

Present: Ken, Cathy, Gillian, Sally, Bruno, Clayton

Regrets:

Call to Order – 7:32pm

Adoption of the minutes from Previous meeting: (Date: Jan 13<sup>th</sup>, 2016): motion by Gillian

Adoption of the Agenda: motion by Cathy

**OLD BUSINESS**

1. **Update Nationals:** Bruno provided a summary of the selected and sanctioned athletes. Selected and 5 sanctioned with costs to selected at \$750 and sanctioned is \$1250; letter to be sent to athletes following the meeting. Logistics in Valcartier are complete.

Master's coach has been determined; however need to resolve the list of masters attending. Some of the athletes training as masters at the club level don't qualify in the master's category at Nationals due to age however they want to compete in the master's category as "unofficial masters" which would require BiBC to advocate to the Nationals Organizing Committee (NOC) on their behalf.

Discussion: Should the Board advocate on behalf of these master's, to the NOC to permit these athletes to race in an unofficial category? The athlete manual clearly states the criteria for sanctioning athletes; these athletes do not meet the selection criteria in the athlete manual. The Board voted and these athletes will not be sanctioned by BiBC and the NOC will not be contacted.

2. **AGM Meeting Venue:** Tentative AGM date is the weekend of May 14-15 and will not coincide with a shooting camp.

Expressions of interest for hosting the AGM which were submitted by the deadline include Caledonia and S2SN; additionally WCN and Vanderhoof were late with their submissions. WCN subsequently withdrew its interest during this Board meeting and Vanderhoof will be notified that they didn't meet the deadline.

Discussion of pros and cons of each remaining venue resulted in a vote for S2SN as the selected host club.

Discussion of the possibility of having a distance video link to allow people to participate from further locations to minimize the travel required for attending the AGM. The Team Viewer software we currently use for meetings has the ability to have up to 150 participants logged in provided the venue has a sufficient WiFi. This would include a video link.

**ACTION ITEM:** Ken will follow up on the distance link possibilities.

Discussion regarding voting rights via video link as per BiBC Bylaws:

Clubs (not individuals) are the members; can they vote if their representative is not physically present at the meeting? Our current bylaws don't specifically address this type of voting but members at the meeting can vote to approve video or phone voting for the purpose of this AGM. BIBC should address this more permanently going forward as it is a technology used more frequently.

Discussion regarding participation at the workshops through video link:

Everybody can participate in the workshops but only the designated club representative can speak and vote on behalf of their club at the AGM.

3. Follow up on developing future members for board and specific tasks

Not discussed.

NEW BUSINESS

4. BIBC equipment: Start clock has a new battery, course clock is working well, we have a new printer, summits are all working and in good condition. Computer was not used in Squamish but there has been a recommendation to clean it and reload Windows 7. Device 7 needs to be checked as it affected Biathlon-in-a-Box (BiaB) crashing this past weekend. It is important for clubs that BiBC continues to supply equipment as these items are too expensive for small clubs to afford. Changes to BiaB are allowing clubs to use their own computers and printers so perhaps these two articles will no longer be needed in the future.

5. Medal presentations for BC Cup Series: Criteria required for each category. Plaques for last year were presented at the most recent BC Cup. Some plaques were given to competitors that had no competition in their category. We have no criteria specific to the plaques.

**ACTION ITEM:** Bruno to work with Peter Algra to implement an updated set of criteria for the plaques; this will be reflected as an addition to the athlete manual.

6. Bi Canada Awards: Ken provided summary of the awards on BiCanada website. All awards should be sanctioned by the division but individuals can also submit directly to Biathlon Canada. Deadline by the end of February. The awards info will be posted to the website so

members can submit their nominations. The Board will consider the nominations and determine who will be sanctioned.

7. Communications with the member clubs: Discussion of whether the Board minutes should be posted to the website to maximize member communication to clubs and participants. Posting minutes would begin as of this meeting.

**ACTION ITEM:** Minutes will be posted starting with today's meeting however only adopted minutes will be posted so they will be a month behind (eg: Feb 17 minutes get adopted in March and once adopted will be posted to the website). We will also attempt to post a Draft Agenda on the website ahead of the Board meeting to solicit additional involvement from members.

8. Review status of the To-Do items from the last AGM: Can we apprise members of where we are at before the next AGM and can we communicate this to the membership?

**ACTION ITEM:** Ken will start going through the list and send to Board members for further input, in time for next Board meeting and to be discussed at that time.

9. High School Credit for BC Winter Games and Canada Winter Games: Biathletes as well as Coaching and Officials courses are eligible for high school credit. Ken has been preparing letters for athlete participants for the past three years. We don't send a letter to every athlete participating because different school districts determine if they accept the credits and do so under different criteria. Ken drafts a letter specific to an athlete's needs. Athletes requiring letters can request them directly from Ken.

**ACTION ITEM:** Sally will prepare a memo to the membership for posting to the website to inform them that they can request a letter from the BiBC.

10. Preliminary Discussion of HP program for next season: General discussion of future HP program.

11. Preliminary Discussion of BIBC regional coaching for next season: Concerns regarding regional coaching for next year. Northern regional coach is not anticipated to return next year; her commitment was for only one year and she is only able to stay on until September. Need to put the process in place to get a regional coach.

12. BCSPC grants: Clay will begin a preliminary application and focus on programs such as girls, aboriginal groups, bridge to biathlon etc. Ours need to be more robust than in past applications.

13. Other business: Bruno will be in Canmore this weekend with the officials committee if anybody has any comments or issues before he goes.

**Adjournment: 10:03**  
**Motion to Adjourn – Bruno**  
**Next meeting: March 9<sup>th</sup>, 2016**