



Biathlon BC Board of Directors Meeting Minutes

Directors: Sheldon Clare, Sally Connon, Gillian Fisher, Andrew Hay, Peter Algra, Tony Tsang
Office Administrator: Clayton Whitman

Date: 2017 March 19 at 21:00 hrs via Team Viewer

1. Call to Order
 - a. Meeting called to order at 19:31
2. Approval of Agenda
 - a. Added target testing and HF wax discussion, approved
3. Approval of minutes: 2017 February 23 – approved
4. Old Business
 - a. Coaches Committee and Officials Committee
 - i. Now have representative from each region: Tom Pilowski, Ed Benoit, Wes Bender, Sally Connon, Tony Tsang. Would like more on committee if possible. First meeting will be to define TOR for executive approval, planning to meet twice prior to AGM.
 - b. Team transportation arrangement at training camp / competition policy, for approval
 - i. Consider changing Class 5 reference to “at least Class 5” and “appropriate license for the vehicle being operated”
 - ii. Need permission form drafted up
 - iii. Should have central repository of driver license and insurance confirmation each season to make this simpler to manage
 - iv. Approve as amended: Sheldon moved, Sally seconded; approved.
 - c. BiBC Travel Allowance Policy; for review and approval;
 - i. Change liability insurance requirement to 2 million;
 - ii. Approve as amended: Andrew moved, Sheldon seconded; approved.
 - d. Guidelines for Minimum Coach Standards; discussion (Ref. BiCAN Combined Participant and Coach Development Model)
 - i. Biathlon Canada working on higher end of spectrum.
 - ii. Discuss at AGM.
 - e. 2017 Nationals
 - i. All ran smoothly, all athletes including Masters seemed pleased. Exec extends thanks to all involved, especially Peter and Sally.
 - ii. Athletes Manual being revised for upcoming season.
 - iii. Next Nationals will be in Charlo, will have to assess budget; have already booked rooms for anticipated event dates.



- f. 2017 AGM venue and date
 - i. Telemark Nordic Club can host, date set to May 27, 28, 2017
 - ii. Will check to see if some training for biathletes transitioning to shooting with slings or first time standing might be offered on same weekend.
- g. BC Winter Games – 2018 Kamloops
 - i. Another discussion took place between BiBC and BCWG – have committed to modified event at McArthur Island playing fields
 - ii. BiBC assisting BCWG to secure Echo rifle rental from WOP; also sourcing air rifles as alternative
 - iii. Technical package has been changed to be junior category only for these games, so will allow for 40 competitors from this age group, allowing for a simplified competition.
 - iv. Lynn Algra will continue as Provincial Advisor; still looking for a local Sports Chair.
 - v. Need discussion at AGM regarding future direction with BCWG.
5. Correspondence
 - a. One letter from BCWG announcing 2020 and 2022 BCWG locations (Fort St. John and Vernon).
6. President's Report
 - a. Trying to connect with Kimberly ski club to invite to AGM.
 - b. Trying to lease IBU hammer to test targets in BC, waiting for quote from Kurvinen (would cost \$7K to purchase). Andrew working on project with Okanagan College engineering students, Gerd Erasmus may be working on project with physics students, so may have our own device available later this year.
 - c. Congratulations to BC Team for great performance at Nationals.
7. Treasurer Report
 - a. April 30 year end approaching, still need some outstanding information.
 - b. Need to begin work on next year's budget, noting \$20K reduction in funding from ViaSport.
8. Vice President, Administration Report
 - a. Working on coaching/officials committee, connecting with Biathlon Canada to compare notes.
 - b. Position comes up for election at AGM, so contact Sally if interested.
9. Vice President, Programs Report
 - a. Working on revision to Athletes Manual for April Board approval.
 - b. 2018 Nationals in Charlo, have blocked off hotel rooms 12 km from venue location.



10. Vice President, Marketing Report
 - a. Promotional pamphlets nearly ready, plan on contacting potential sponsors in April.
 - b. Checking to see if a different ammunition supplier would be appropriate, given Lapua sponsoring Biathlon Canada.
 - c. Have Biathlon BC buffs available for sale, need to determine price and method for sale.
 - d. Investigating WorldPlay platform.
11. Secretary Report
 - a. Membership numbers indicate a slight increase this year compared to previous year (note the previous year was a large increase, so good we are able to sustain this level of involvement).
12. New Business
 - a. 2016/17 BiBC Awards
 - i. Were given out at BC Champs in Burns Lake; Peter Tweedie will send Andrew final results for posting on website.
 - b. 2019 Nationals Proposal
 - i. Motion to support WOP to put in a bid: Tony moved, Sheldon seconded, approved.
 - c. High Flouro Wax discussion
 - i. New product on market “Yes Wax” from Italy showing exceptionally good results, much less expensive and no fumes, can be purchased in Canada.
 - ii. Will demonstrate at AGM and consider moving away from any iron-on HF products for the future for health and safety reasons.
 - d. Target Testing Device
 - i. As noted early in meeting, Okanagan College mechanical engineering students may design and develop device; Gerd Erasmus physics class also working on concept.
13. Next meeting date/time: 2017 April 16 at 1930 hrs via Team Viewer.
14. Adjournment
 - a. Meeting adjourned at 2140 hrs.