



Annual General Meeting
May 28, 2017
Telemark Nordic Club
West Kelowna, B.C.

Biathlon BC 2017 Annual General Meeting Minutes (draft)

Attendees:

Member Clubs and Reps: BC biathlon clubs registered with Biathlon Canada

Bulkley Valley	Peter Tweedie regrets
Caledonia Nordic Ski Club	Jim Connon attending
Cariboo Ski Touring Club	Jim Crellin regrets
Kimberley Biathlon Club	Tisha McGregor regrets
Nechako Nordics	Kevin Moutray attending
Omineca Ski Club	Wes Bender on TeamViewer
Sea to Sky Nordics	Sarah McCaw on TeamViewer
Sovereign Lake Nordic Club	Laurie Dusik attending
Telemark Nordic Club	Alison Grenier attending
Vancouver Island Biathlon Club	Pat Douglas on TeamViewer
West Coast Nordic Club	Tim Dyke on TeamViewer
Whistler Biathlon Society	Jessica Blenkarn on TeamViewer

Biathlon BC Directors:

President: Tony Tsang
VP Administration and Operations: Sally Connon
VP Program Development and Delivery: Peter Algra
VP Marketing: Sheldon Clare
Secretary: Andrew Hay
Treasurer: Gillian Fisher

Biathlon BC Office Administrator: Clayton Whitman

Other attendees: Bert Mueller, Lynn Algra, Ken Ransom

Date: 2017 May 28 Time: 1230 hrs

Location: Telemark Nordic Club, 4425 Glenrosa Road, West Kelowna, BC V4T 1V9



1. Call to order – 12:30 hrs.
2. Election of Annual General Meeting Chair and Secretary
 - 2.1. Chair: Tony Tsang nominated; m/s Neckako, Caledonia, approved
 - 2.2. Secretary: Andrew Hay nominated; m/s Neckako, Caledonia, approved
3. Adoption of Agenda
 - 3.1. m/s Caledonia, Neckako, approved
4. Biathlon BC President opening remarks
 - 4.1. Tony welcomed members, noted meeting follows Roberts Rules
 - 4.2. No discussion unless motion on floor
 - 4.3. New Society Act – every club has one vote for meeting
5. Approval of 2016 May 15 AGM minutes, as posted on Biathlon BC website and attached
 - 5.1. m/s SLNC/Caledonia, approved
6. Old Business
 - 6.1. none
7. Biathlon BC President report, as attached
 - 7.1. Tony Tsang presented his report.
8. Biathlon BC Treasurer report, as attached
 - 8.1. Gillian Fisher reviewed the Balance Sheet
 - 8.2. Gillian Fisher reviewed the Income Statement
 - 8.3. Motion to accept the Balance Sheet and Income Statement, as presented: m/s
Nechako/Telemark, approved
9. Vice President, Administration and Operations report
 - 9.1. Sally Connon presented her report.
10. Vice President, Program Development and Delivery report
 - 10.1. Peter Algra presented his report.
11. Vice President, Marketing report
 - 11.1. Sheldon Clare presented his report.
12. Athlete Report, as attached



- 12.1. Peter Algra presented the report provided by Matt Neumann.

Motion to accept the reports: m/s Caledonia/SLNC, approved

13. New Business

- 13.1. BC Games Gold Medal Performance recognition - recipient: Ken Ransom
- 13.1.1. Tony recognized Ken Ransom for his achievement and presented him with the medal
- 13.1.1.1. Ken thanked all the people he worked with to make biathlon at BCWG a success
- 13.2. Number of Directors per Bylaw #34a; current 6 per 2016 resolution, for affirmation
- 13.2.1. Motion to continue with six directors: m/s Caledonia/SLNC, approved
- 13.3. Auditor, for appointment per Bylaw #62
- 13.3.1. 5th year using financial review engagement – recommending to continue service
- 13.3.1.1. Motion to continue with current financial review engagement for 16/17 season: m/s Neckako/West Coast, approved
- 13.4. Biathlon BC 2017/18 budget, for approval
- 13.4.1. Gillian Fisher presented the 17/18 proposed budget
- 13.4.2. Q: for BCWG should we charge more? If we increase the fee, we could provide some BC Biathlon shirts or jackets for the attendees. Response: doesn't need to be reflected in the budget at this point.
- 13.4.3. Q: what is the \$41K for equipment? Response: timing equipment (replacement of portable stadium clock), possibility of getting some air rifle equip for sport promotion; rifles would be used for both demonstration and
- 13.4.4. Q. can we look at biathlon archery? Response: we support any type of biathlon that is within BiBC mandate.
- 13.4.5. Motion to approve the 17/18 budget as presented: m/s SLNC/Caledonia, approved
- 13.5. Biathlon BC member club registration
- 13.5.1. Tony Tsang explained registration approach with BiCan, for information
- 13.6. Use of High Fluorocarbon waxes at BC Cup events
- 13.6.1. Recommendation to use YES wax system for BC Cup protocol Seniors/Youth/Junior levels, waxing to be done by BiBC at BC Cup events, not local clubs
- 13.6.2. Advise clubs to use HF with care and caution
- 13.6.2.1. Motion: For all Senior Boy/Girl and IBU categories at BC Cups to use wax protocol, using YES wax provided by BiBC for a set fee to be determined for 2017/18 season: m/s Caledonia/Telemark, 7 for, 1 opposed - approved



- 13.7. Biathlon BC constitution and bylaw amendments to comply with the new Societies Act
 - 13.7.1. Tony Tsang noted the preparation of new bylaws to be approved at next year's AGM, to comply with changes to the Act.
14. Nomination and Election of Directors
 - 14.1. Appointment of Scrutineers
 - 14.1.1. Gillian Fisher and Clay Whitman nominated as scrutineers: m/s SLNC/TNC, approved
 - 14.2. Board Positions per Bylaw #35f
 - 14.3. Vice President, Administration and Operations
 - 14.3.1. Nomination: Kevin Moutray, elected by acclamation
 - 14.4. Vice President, Marketing
 - 14.4.1. Nomination: Sheldon Clare, elected by acclamation
 - 14.5. Treasurer
 - 14.5.1. No nominations.
15. Next Annual General Meeting: 2018 May
 - 15.1. Sunday, exact date and location - TBA
16. Thanks and recognition were provided to Gillian Fisher and Sally Connon for their service.
17. Motion to adjourn at 14:10 hrs: m/s SLNC/Neckako, approved



Minutes of 2016 Annual General Meeting

May 15, 2016

The meeting was called to order at 12:30 pm.

Clubs represented: Bulkley Valley, Caledonia, Cariboo, Nechako, Omineca, Sea to Sky, Sovereign, Telemark, VIBC, West Coast Nordics, Whistler

Individuals in attendance: Tim Dyke, Lanita Platt, Laurie Dusik, Clay Whitman, Jessica Blenkarn, Munro Duncan, Pat Douglas, Christoph Dettling, Ian Hartley, Gerd Erasmus, Bruno St-Onge, Gillian Fisher, Tony Tsang, Fiona Milne, Ken Ransom, Toshi Kawano, Chantal Black, Kaori Kawano, Paul Collard, Peter Algra, Sally Connon, Tim Roots, Bryan Dickson, Waneta Nealis, Sheldon Clare, Vera Neil, Ed Hoffman.

1. Election of Chair and Secretary. Ken Ransom elected Chair, Clay Whitman elected Secretary by consensus.

2. Approval of Minutes from 2015 AGM. Moved by Caledonia, seconded by VIBC, approved unanimously.

3. Adoption of the Agenda. Moved by VIBC, seconded by Omineca, approved unanimously.

4. Presidents opening remarks. Ken Ransom provided his remarks on the previous season.

5. Financial Reports. Gillian Fisher presented the income statement and balance sheet from 2015/2016 and the budget for 2016/2017. Motion by Cariboo to accept the financial reports as presented, seconded by Telemark. Motion adopted.

6. VP Admin Report. Sally Connon provided her report on the previous season.

7. Athlete Report. Ken Ransom read the Athlete Report that was prepared by Matt Neumann.

8. VP Programs Report. Bruno St-Onge provided his report on the 2016 nationals and the squads for this season.

9. New Business. The members discussed 4 special resolutions to amend the bylaws of the Society, 2 weeks notice of which had been provided in accordance with the Society Act.

Moved by Caledonia that Part 4, Paragraph 31 of the Bylaws be amended to allow for members to vote in person, or by telephone or other communications medium if all members participating in the meeting, whether by telephone, by other communications medium or in person, are able to communicate with each other. Motion passed 20 to 5.



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Moved by VIBC that the Bylaws be amended to add a new bylaw requiring at least 2 authorized signatures for every cheque drawn on a BIBC bank account and 2 authorizations on electronic payments from a BIBC bank account. Motion passed 22 to 3.

Moved by that the Bylaws be amended to authorized 3 unrelated board members of Biathlon BC to sign cheques and electronic payments. 11 for, 2 abstained, 12 against, motion not passed.

Moved by Caledonia that Part 5, Paragraph 35 of the Bylaws be amended to limit a director to two consecutive terms in any one office. 11 for to 14 against, motion not passed.

Elections of Directors

Moved by Whistler that the number of directors for the year be set at 6, Seconded by Nechako, Passed unanimously.

4 individuals were nominated for the 4 vacant board positions Tony Tsang President, Peter Algra VP Programs, Sheldon Clare VP Marketing, Andrew Hay, Secretary were all acclaimed.

Adjournment

Moved by VIBC to adjourn the meeting, seconded by S2SN. Passed unanimously, and meeting was adjourned at 14:26.



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President's Report

Welcome to the Biathlon BC 2017 Annual General Meeting. We have had a busy year, without any surprises - yay!

First and foremost, I thank all the board members and committees for their diverted knowledge, skills, and expertise for their time and commitment throughout this past season. Everybody's involvement makes my job easier and has benefited the BiBC at all levels.

The BiBC remains financially healthy. The budget will be presented at this AGM for all to examine. Gillian Fisher, our Treasurer, has been at the helm to ensure that the BiBC has a strong financial foundation. Thank you, Gillian.

The new Societies Act has come in force on November 28, 2016. All non-profit societies including the BiBC has 2 years to transition to comply with the new act. The plan is to take baby steps to prepare the new bylaws in the 2017/18 season with the consultation with the member clubs. The new bylaws will be presented to the Board for discussion before presenting to the membership for approval in the 2019 AGM.

The present Biathlon individual and club membership databases have been under the microscope for several years and are needed to be modernized. The Board has requested BiCAN to make the appropriate changes.

The BiBC has been reaching out to the member clubs and offer knowledge and suggestions to assist clubs. A PowerPoint™ template is now available as a resource to assist biathlon competition organizers and the Chief of Competitions to prepare for the Team Captain Meeting.

The BiBC has initiated a program in the 2016/17 to assist clubs to check their biathlon mechanical targets against the IBU specified release impulse requirements under the Art. 3.2.1.13. BiBC will partner with the Okanagan College of Kelowna to custom build a testing device and plan to carry out the field testing in 2018. BiBC will offer more official training courses this Fall. Stay tuned.

I also wish to offer my deepest gratitude to all the past and present Provincial Chairs and Provincial Advisors of the BC Games, including Gerd Erasmus and Ken Ransom, for their tireless work in organizing the BC Winter Games. Lynn Algra assumes the position as the Provincial Advisor and has done a marvelous job to deliver the 2016 BC Winter Games at the Telemark Nordic Club. BiBC continues the support to her and the Games. Ed Benoit has agreed to continue his role as the Provincial Sport Chair.



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The 2018 BC Winter Games will be held in Kamloops. The BC Games Society has confirmed earlier this year that Biathlon continues to be one of the core sports of the BC Games. BiBC continues to be an active partner with the Games which provide exciting opportunity for biathletes, coaches, officials and communities to perform and achieve their goals.

In March 2017, the BC Games announced that Fort St John and Greater Vernon will host the 2020 and 2022 BC Winter Games, respectively. We urge all the clubs actively develop your biathletes, coaches and officials for these games.

This past season, BiBC athletes continued to train hard and perform well in all competitions. Some of the Dev Squad biathletes went to the IBU Junior Cup in Slovenia. BC is well represented. Thanks to the directions and wisdom provided by the ADC.

BiBC also put a concerted effort in the coaches development in the past season. This season we will focus our effort to assist the IC1 and IC2 (trained) coaches to complete their certification. More details will be released in the Summer.

Clayton Whitman, our BiBC Office Administrator, has been a valued resource to us and provided legal advices and assistance to clubs, members and the Board.

Each year, the composition of the Board of Directors changes slightly. I wish to thank you departing/retiring from the Board this year for your ideas, energy and effort.

Thank you for allowing me to work for you this past year and I am looking forward to the next season. I will reach out to you and your club whenever possible. Please, if there is any way I can help or make the sport better, feel free to contact me.

Young biathletes are our future. What a great cause!

Respectfully submitted

Tony Tsang
Biathlon BC President



Treasurer Report

Biathlon Society of British Columbia

Balance Sheet As at 30 Apr, 2017

ASSET

Current Assets

TD Canada Trust Secured Account	\$ 5,004.76	
TD Canada Trust Operating Account	\$ 62,795.07	
TD Gaming Account Chequing	\$ 2,993.06	
Total Cash		\$ 70,792.89
Accounts Receivable		\$ 882.00
Total Current Assets		\$ 71,674.89
TOTAL ASSET		\$ 71,674.89

LIABILITY

Current Liabilities

Accounts Payable	\$ 225.00	
Accrued Liabilities	\$ 4,500.00	
TD Business Visa	\$ 451.00	
Program Advance	\$ 3,771.64	
Total Current liabilities	\$ 8,947.64	
TOTAL LIABILITY	\$ 8,947.64	

EQUITY

Members' Equity		
Retained Earnings - Previous Year	\$ 39,927.92	
Current Earnings	\$ 22,799.33	
Total members' equity	\$ 62,727.25	
TOTAL EQUITY	\$ 62,727.25	

LIABILITIES AND EQUITY	\$ 71,674.89
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Biathlon Society of British Columbia

Income Statement 01 May, 2016 to 30 Apr, 2017

REVENUE

GENERAL REVENUE

Via Sport - Core Contribution	\$68,858.00	
Via Sport - Enhanced Excellence	\$20,000.00	
Gaming funds	\$27,028.12	
Total provincial government revenue		\$ 115,886.12
Membership dues	\$18,849.50	
Competition Sanctioning Fees	\$ 2,000.00	
Team Fee Development Squad	\$19,880.00	
Summer Camp Athlete Fees	\$ 2,510.00	
Early Summer Camp Athlete Fees	\$ 3,245.00	
Snow Camp Athlete Fees	\$ 4,320.00	
Fall Camp Athlete Fee	\$ 1,260.00	
Athlete fee other	\$12,570.00	
Nationals - Athlete fees	\$20,400.00	
Membership competition revenue	\$26,203.50	
Uniform Sales	\$ 4,055.00	
Medals sales	\$ 1,216.00	
Total Membership Revenue		\$ 116,509.00
TOTAL REVENUE		\$ 232,395.12

EXPENSE

Administration Costs

Accounting	\$ 4,410.00	
Biathlon Canada affiliation	\$ 8,823.50	
Insurance	\$ 570.00	
WorkSafe premiums	\$ 158.00	
Executive Director Contract	\$15,000.00	
Bank charges/expenses	\$ 70.00	
Zone 4 transaction fees	\$ 355.00	
Administration other expenses	\$ 450.92	
Total Administration Costs		\$ 29,837.42

Leadership Costs



Biathlon BC AGM	\$ 1,289.37	
Planning meetings	\$ 1,387.01	
Leadership other expenses	\$ 159.34	
Total Leadership Costs	<u>\$ 2,835.72</u>	
Equipment Costs		
Waxes	\$ 2,179.50	
Test skis	\$ 2,464.00	
Uniforms	\$ 5,168.79	
Promotional Items	\$ 2,100.00	
Equipment other expenses	\$11,785.08	
Total Equipment Costs	<u>\$ 23,697.37</u>	
Competition Support Costs		
Competition support expenses	\$ 1,563.13	see note A below
BC Cup Registrations	\$25,848.50	
Total Competition Support Costs	<u>\$ 27,411.63</u>	
Coaching Development Costs		
Community Coaching Course expenses	\$ 550.00	
Total Coaching Development Costs	<u>\$ 550.00</u>	
Officials Development Costs		
Officials instr honorarium	\$ 600.00	
Total Officials Development Costs	<u>\$ 600.00</u>	
Athlete Development Programs		
Early Summer Camp Trail Fees/Range	\$ 255.00	
Early Summer Camp Honorarium	\$ 350.00	
Early Summer Camp Transportation	\$ 101.89	
Early Summer Camp Food	\$ 1,200.82	
Early Summer Camp Accommodation	\$ 1,820.00	
Early Summer Camp Expense Other	\$ 574.74	
Summer Camp Whistler Honorarium	\$ 3,150.00	
Summer Camp Whistler Transportation	\$ 1,289.20	
Summer Camp Whistler Food	\$ 2,595.75	
Summer Camp Whistler Accommodation	\$ 7,013.51	
Summer Camp Equipment/Dry goods	\$ 90.00	
Total Summer Camp Expenses	<u>\$18,440.91</u>	
Evaluation Camp Transportation	\$ 45.90	



Fall Camp Accommodation	\$ 1,835.40	
Fall Camp Food	\$ 617.12	
Total Fall Camp Expenses	<u>\$ 2,498.42</u>	
Snow Camp Transportation	\$ 656.18	
Snow Camp Food	\$ 2,156.02	
Snow Camp Accommodation	\$ 3,400.00	
Snow Camp Trail Pass	\$ 1,155.00	
Snow Camp Honoraria	\$ 2,000.00	
Total Snow Camp Expenses	<u>\$ 9,367.20</u>	
Total Camp Expenses		<u>\$ 30,306.53</u>
Nationals - Accommodation	\$10,620.96	
Nationals - Food	\$ 2,528.56	
Nationals - Transportation	\$ 3,345.38	
Nationals - Honorariums	\$ 5,525.00	see note B below
Nationals - Fees/Banquet	\$ 6,455.00	
Total Competition Expenses	<u>\$28,474.90</u>	
Athlete assistance program	\$19,950.00	
Whistler Nordic Development Center	\$14,700.00	
Award/medals	\$ 883.01	
Other athlete development expenses	\$ 750.00	
Total Other Athlete Development Expenses	<u>\$36,283.01</u>	
Total Athlete Development		<u>\$ 64,757.91</u>
Technical Director		
Technical Director Transportation	\$ 156.60	
Technical Director Supplies	\$ 1,550.81	
Technical Director Total		<u>\$ 1,707.41</u>
Regional Coach Central		
Regional Coach Central Honorarium	\$ 350.00	
Regional Coach Central Equipment	\$ 171.05	
Total Regional Coach Central		<u>\$ 521.05</u>
Regional Coach North		
Regional Coach North Honorarium	\$ 6,800.00	
Regional Coach North Transportation	\$ 722.75	
Total Regional Coach North		<u>\$ 7,522.75</u>
Regional Coach Coast		



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Regional Coach Coast Honorarium	\$18,900.00
Regional Coach Coast Transportation	\$ 798.00
Regional Coach Coast Accommodation	\$ 150.00
Regional Coach Coast Total	<u>\$ 19,848.00</u>
TOTAL EXPENSE	<u><u>\$ 209,595.79</u></u>
NET INCOME	<u><u>\$ 22,799.33</u></u>

Notes:

- | | | | |
|----------------|-------------|-----------|---|
| A. President | Tony Tsang | \$ 225.00 | Honorarium for mentoring new Technical Delegate at BC Cup 2 |
| B. VP Programs | Peter Algra | \$ 450.00 | Honorarium for services as a Team Manager for Team BC at Cdn and NorAm Champs |



Vice President, Administration and Operations Report

The 2017-2018 competition season saw record snowfalls for some of our BC clubs and a record-low snowfall year for other clubs.

Officials:

Clay Whitman completed the Technical Delegate (“TD”) course in Toronto and is now able to assume the role of TD.

We tested out a mentoring practice for the development of new TDs, whereby a mentor was used at one BC Cup (Quesnel). It worked well for both the host club and the new TD. This practice will be reviewed for the 2017/2018 competition season.

Officials courses were held in Whistler, Prince George, and West Kelowna.

Coaches:

One Community Coaching course was held in Whistler and one in Prince George. One Silver Coaching course and one Gold Coaching course was held in Prince George. The CI1 and CI2 courses were to be hosted in Prince George as a part of the Canadian Nationals and North American Championships; however, the event was moved and therefore BiBC did not fulfill its mandate to ensure that at least one Competition Introduction course was delivered this year.

Policy:

Transportation of Athletes Policy:

Drafted a policy for transporting biathletes during camps, Nationals and other BIBC sanctioned events where the athletes are participating as BC athletes. This should be finalized by the end of June.

High Fluorinated Wax Policy:

Banning the use of HF wax at BC Cups was tabled with the Board, in an effort to reduce member club costs, improve safety for those waxing skis and recognize the potential environmental impacts of HF waxes. Terms of Reference for an ad hoc committee were struck to study the issue and report back to the Board. No change has been made to date, in terms of the use of HF wax; however, the use of YES Wax is under consideration. This brand of wax is expected to reduce the overall HF wax cost to clubs.

BC Cups:

The province returned in the 2016-2017 season to hosting four BC Cups. All three regions hosted a BC Cup for the first time in over 5 years.



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Both Telemark and Omenica were convinced to host BC Cups after an extended absence. Telemark last hosted in February of 2012 and Burns Lake last hosted in January of 2012. Both clubs hosted successful BC Cups, managing to rebuild a volunteer base, and shine up their ranges and event hosting skills, to meet BIBC standards. What is especially important to note about the accomplishments of both of these clubs, is that they hosted these events with their own biathlon club member numbers down from 2012. Telemark received an overwhelming response to their event, thus having to cap their event at approximately 100 athletes and Burns Lake unveiled a new range and a dialed-up standard for how to host a banquet. It is hoped that both of these clubs will be back to apply to host events again soon. Besides giving BC athletes two great places to compete this season, the province now has more officials and more people who experienced at hosting BiBC-caliber events.

Canadian National and North American Championships:

BiBC was awarded the 2017 Nationals and the event was to be hosted in Prince George. After extensive preparations and record February rainfall, the decision was made on February 18, 2017 to relocate the event to Canmore to take advantage of more reliable snow conditions.

This marks the end of my two-year term with this Board of Directors. I wish the new Board every success in growing the sport of biathlon throughout the province and with helping every British Columbia biathlete find success, as they define it, in the sport of biathlon.

Yours truly,

Sally Connon



Vice President, Program Development and Delivery Report

The 2016 / 2017 season has been very productive for Biathlon. The dev and hp squad had a very busy season. We have had two athletes qualify for world youth championships in Nove Mesto. We have the largest number of athletes qualify for the dev squad in recent years. In previous years we have submitted a list of all qualifying athletes to CSI, but we have been informed that we lose 'points' in our evaluation when we have athletes nominated who do not accept their nominations. We have also been informed that we need athletes moving through the pathway. E.g. Athletes need to be following from Provincial Development 2, to Provincial Development 1, to the National Program. This year we had a record number of 10 athletes accepting their nominations to Provincial Development 1. This is a result of the hard work and changes that have been made in the previous six years. The following chart gives an overview of the squads form the current and previous years.

2015/2016		
National Carding	5	
Provincial Level 1	4	
Provincial Level 2	9	
	18	
HP Squad	8	1 Level 1 dropped from HP
Dev Squad	9	
	17	
2016/2017		
National Carding	6	
Provincial Level 1	10	
Provincial Level 2	10	
	26	
HP Squad	9	
Dev Squad	17	
	26	
Numbers are actually enrolled athletes not those who qualified		



2016 / 2017 Camps

The 2016 / 2017 season had a number of great things happening. The first camp of the season was held in Whistler with JP Amat guest coaching. The camp was opened up to visiting coaches to attend for coach development opportunities.

The early summer camp was held in Prince George, the late summer camp and fall testing Camps were held in Whistler and the early winter camp was held at Sovereign Lake. All of the camps were well attended with very good feedback. During this season we have continued to develop testing baselines and statistics for physical and shooting testing.

Enhanced Excellence Funding

This past year we applied for a larger enhanced excellence funding grants but were disappointed when we were informed we would not be receiving a grant for the 2017/2018 season. The reasons given were that we are not moving enough athletes through the pathway to justify the grant. We are trying to improve these numbers for the next application.

Athlete Development Committee

The ADC has a few new faces. Peter Tweedie is the current chair with Chris Elden, Etienne Letondeur, Chris Halldorson, and Christoph Dettling rounding out the committee. The committee has been working on a terms of reference for the roles and responsibilities as well as looking at the Athlete's Manual and Squad / Team Selections.

VP Programs Future Goals

- Development Squad Manuals - The development squad currently relies on the athlete's manual for information to the athlete's but it seems to be difficult to interpret. A manual that describes what is included / expected for dev squad athletes may be a valuable asset for parents, coaches, and athletes.
- Timely communications - along with the manual another challenge faced in managing the squads is dissemination of information. The plan is to utilize other board members to make BiBC communications more streamlined.
- Management of Camps / Events - Currently there is a board initiative to create job description / requirements for camp managers / volunteers.
- Co-ordination of Development Squad activities with coach / officials development opportunities. We have started inviting club coaches to camps to participate but it would be good to coordinate these activities with the coach / officials committee.



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Vice President, Marketing Report

This year has been one of planning and preparation for obtaining major sponsorships. During this season, my focus was to develop a marketing plan which was approved by the board in 2016. As a result of that plan, we prepared a marketing brochure to attract major sponsors. These brochures will be provided to potential sponsors so as to advise them about Biathlon BC and to set out our fundraising objectives. I have a copy of the brochure at the AGM to accompany this report.

I was present at all four BC Cup races, usually as an official, handed out awards in Quesnel, and have participated in all but one of our board meetings. As well, I was glad to assist as a coach at the juvenile, junior and senior biathlete northern region training camp held at Caledonia Nordic Ski Club over the May long weekend. It was well led and organized with strong coaching and specialist skills present for all attending. Both biathletes and coaches benefited a great deal from this camp. Kudos to Sally Connon for putting this event together, and especially for finding such a strong set of coaches to run the camp. Erica Erasmus of Vanderhoof was the head coach and led excellent structured and productive practices.

In addition, I have been working on obtaining high school credit for young officials. This work is currently in progress with information to come back from the school system. The current system of assigning credits is currently under review, and has been for several years so the current effort is to determine the status of the review process and then seek provincial credit in line with other sports.

At present, I have identified several major sponsorship opportunities and I am in the process of reaching out to them regarding our program. Given the size of the sponsorships we are seeking, this is a long-term project and I am happy to take suggestions as to any good fits for major sponsorship that members may be aware of. I should emphasize that the intent is not to compete with club local sponsors, but rather to identify major sponsors that will serve the whole organization.

My first year on the board has been a great learning experience and I am privileged to serve with such skilled and dedicated people. I look forward to the next term to continue the efforts started and hopefully bring in some strong sponsorships for our program.

Respectfully submitted

Sheldon Clare
Biathlon BC Vice President, Marketing



Athlete Report

Dear Biathlon BC,

I am honoured to fill the position of BC provincial athlete representative once again. Thus, it is my responsibility as athlete representative to communicate annual athlete feedback to the board. I have expanded on three topics including a recap of National Championships, BC athlete training needs, and the advantages to having a BC based HP training centre. Thank you for your consideration.

Team BC atmosphere at Nationals

As the most senior athlete it was a pleasure to participate at Nationals not only as a competitor, but to also take on certain role model expectations. This was personally my 13th national championships since I first attended as a senior boy, which has given me significant opportunity to learn and grow. I made an effort to take every appropriate chance and share any advice or experience I could contribute.

I have trained and competed on many teams and am continually impressed with Biathlon BC atmosphere always being professional yet friendly, encouraging and positive. The parent contribution to meals, logistics, and transportation rivaled the support of a pro-team. I can say on behalf of all athletes, it really made the experience a great one. The meals were fantastic, coaching staff were encouraging, waxing team was hard working and team spirit was positive and supportive. This is what nationals should be about and it sets up everyone for their best performances! Thank you to all involved!

Team BC Training needs

The introduction of the BC HP team was what introduced me to elite level training and gave me the confidence to finally start winning medals at Nationals. It is rewarding to see that there is now a more transparent path for athletes to progress from BC Cups right up to World Cups. We have improved significantly over the past decade and have made major contributions to the National Team. Biathlon BC provides all the resources necessary to go from BC Cup competitions to podium finishes at Nationals and World Junior Championships.

Alberta's success comes from not only numbers but also the quality of programs available. For BC to grow on our success, we must continue offering exciting, up to date, competitive programs which ultimately lead to retention of athletes. Prince George and Whistler are certainly taking on this role and hopefully other areas of the province are able to access and benefit from these training hubs. Core areas important for improvement include significant training on roller skis, multiple shooting sessions a week, technique supervision, a team of athletes to push each other, and positive, energetic, experienced and knowledgeable coaches.



Annual General Meeting
May 28, 2017
Telemark Nordic Club
West Kelowna, B.C.

HP Team

The HP team bridges a major gap for those looking to pursue Biathlon competitively and internationally. I attended the Whistler Sport Legacy meeting at Nationals and was really excited to see the program taking off. This is exactly the level of training and opportunity required for athletes to compete at World Juniors and move on to the National Team. Without this program in place the only option in years past was to move out of province to Canmore, Alberta. It is exciting to see a BC based program that can compete with any other training option available in Canada and keep BC athletes in BC. I am confident it will only gain more traction and soon start attracting out of province athletes who recognise the opportunity.

Thank you for your consideration once again,

Sincerely,

Matt Neumann
Athletes of BC

**2017/18 Biathlon Society of British Columbia
DRAFT BUDGET FOR APPROVAL**

	Budget 2016-2017	Budget 2017-2018
REVENUE		
GENERAL REVENUE		
Via Sport - Core Contribution	\$ 68,858	\$ 74,755
Via Sport - Enhanced Excellence Funding	\$ 20,000	
Gaming funds	\$ 45,000	\$ 80,000
BCSPP Grant		\$ 30,000
Total Provincial Government Revenue	\$133,858	\$184,755
Membership dues	\$ 18,000	\$ 20,000
Competition Sanctioning Fees	\$ 2,000	\$ 2,000
Uniform Sales	\$ 2,000	\$ 2,000
Medals sales	\$ 600	\$ 1,000
Membership courses revenue	\$ 2,000	\$ 2,000
Membership competition revenue	\$ 25,000	\$ 26,000
Total Miscellaneous Revenue	\$ 49,600	\$ 53,000
Team Fee Development Squad	\$ 28,000	\$ 32,000
Shooting Camp Athlete Fees	\$ 3,000	\$ 4,000
Summer Camp X 2 Athlete Fees	\$ 2,000	\$ 2,800
Snow Camp Athlete Fees	\$ 1,500	\$ 3,520
Fall Camp Athlete fee	\$ 600	\$ 600
Nationals - Athlete fees	\$ 20,000	\$ 20,000
BCWG Fees		\$ 7,000
Total Athlete Fees Revenue	\$ 55,100	\$ 69,920
Fundraising	\$ 2,000	
Total Sponsorship/Fundraising Revenue	\$ 2,000	\$ 10,000
TOTAL REVENUE	\$240,558	\$317,675
EXPENSE		
Administration Costs		
Accounting	\$ 4,500	\$ 4,500

Biathlon Canada affiliation	\$ 16,000		\$ 15,000
Insurance	\$ 600		\$ 600
WorkSafe premiums	\$ 200		\$ 200
Executive Assistant Contract	\$ 15,000		\$ 15,000
Bank charges/expenses	\$ 50		\$ 100
Zone 4 transaction fees	\$ 700		\$ 700
Administration other expenses	\$ 4,000		\$ 2,500
Total Administration Costs		\$ 41,050	\$ 38,600
Grant Allocations/Meetings			
BCSPP Grant Dispersals	\$ 10,000		\$ 30,000
Grant Dispersal			\$ 10,000
Biathlon BC /Biathlon Canada AGM	\$ 4,000		\$ 3,000
Planning meetings	\$ 2,000		\$ 3,000
Total Grant/Meeting Expense		\$ 16,000	\$ 46,000
Equipment Costs			
Waxes	\$ 3,000		\$ 3,500
Uniforms	\$ 4,000		\$ 2,000
Skis			\$ 4,800
Equipment other expenses	\$ 4,500		\$ 41,000
Total Equipment Costs		\$ 11,500	\$ 51,300
Competition Support Costs			
Competition support expenses	\$ 1,500		\$ 1,500
BC Cup Series	\$ 20,000		\$ 26,000
BCWG			\$ 7,000
Total Competition Support Costs		\$ 21,500	\$ 34,500
Total Coaching Development Costs		\$ 4,000	\$ 6,000
Total Officials Development Costs		\$ 1,500	\$ 1,500
Regional Coaches Total (including Nationals)		\$ 40,000	Coaching \$ 8,000

Athlete Development Programs			
Shooting Camp	\$ 6,000		\$ 10,000
Early Summer Camp	\$ 4,500		
Summer Camp Whistler	\$ 18,000		\$ 22,000
Evaluation Camp	\$ 2,000		
Fall Camp	\$ 4,000		\$ 6,000
Snow Camp	\$ 8,000		\$ 12,000
Pre-Nationals Camp	\$ 4,000		\$ 4,000
Total camp expenses		\$ 46,500	\$ 54,000
Nationals	\$ 31,000		\$ 40,000
Total Competition Expenses		\$ 31,000	\$ 40,000
Athlete Support			
Athlete assistance program	\$ 20,000		\$ 20,500
Award/medals	\$ 3,000		\$ 3,000
WNDC			\$ 10,000
Total Athlete Support		\$ 23,000	\$ 33,500
Technical Director Total		\$ 4,000	\$ 4,000
TOTAL EXPENSE		\$ 240,050	\$ 317,400
NET INCOME		\$ 508	\$ 275