



Biathlon BC Board of Directors Meeting Meeting Notes

Directors: Sally Connon, Gillian Fisher, Sheldon Clare, Andrew Hay, Peter Algra, Tony Tsang
Office Administrator: Clayton Whitman

Date: 2017 April 16 at 19:30 hrs via Team Viewer

1. Meeting called to order at 19:39 hrs. (Sheldon was experiencing some computer issues, joined later)
2. Approval of agenda m/s: Gillian, Peter, approved
3. Approval of last minutes (2017 March 17 Board Meeting)
 - 3.1. m/s: Andrew, Sally, approved
4. Old Business (Sheldon joined meeting)
 - 4.1. Coaching & Officials Standing Committees TOR and kickoff meetings
 - 4.1.1. Still work in progress; Sally discussing with Clay, hoping to get something done before or during AGM
 - 4.2. BC Winter Games - 2018 Kamloops, Sport Chair, Ed Benoit of Telemark, confirmed;
 - 4.3. 2019 BiCAN Nationals bid proposal
 - 4.3.1. Tony signed bid proposal by Whistler Biathlon Society; WBS sent in proposal. Wait now to hear back from Biathlon Canada
 - 4.3.2. WBS is not a club, are they a member of BiBC? Yes, registered as a “member club” – event hosting body; S2S created this entity to handle liability issues
5. Correspondence
 - 5.1. BC Games: Tony: selection of local sport chair.
 - 5.2. BC Games: informal mentor program available - Lynn and Greg (BC Lacrosse) will meet to see if there is any information we can share; waiting for first meeting to be arranged.
 - 5.3. Email from Jasper M to Tony, appealing decision; ADC will look after appeal as per policy.
 - 5.4. Sally in discussions with BiCan regarding coach development.
 - 5.5. Sheldon received invoice for promotional pamphlets, passed it on to Gillian.
 - 5.6. Clay sent out request to clubs for membership reporting, about half have responded so far.
 - 5.7. Peter received a letter from Logan Sherba, retiring from biathlon.



- 5.8. Tony received a letter from Julia Ransom thanking BiBC for support.
6. President report
 - 6.1. Discussion with family training at Kimberley who are very interested in biathlon; will be talking to board there and will respond back to BiBC.
7. Treasurer report
 - 7.1. Communication with Earnie, regarding summit maintenance/repair; Peter currently has the summits, will ship down for service once all arranged.
 - 7.2. Draft budget has been sent to Peter to ensure athlete squad revenue/costs are appropriate; will apply for \$45K again gaming grant; will circulate to Board for review.
 - 7.3. Meet Monday May 15 at 7:30 pm by TeamViewer to review budget; regular monthly board meeting Saturday May 27, 8 am at Telemark
8. Vice President, Administration report
 - 8.1. Started some dialogue with clubs about BC Cups, will put out request to clubs soon
9. Vice President, Programs report
 - 9.1. Waiting to hear back from all athletes re acceptance of squad nominations
 - 9.2. 9 athletes at HP center
 - 9.3. Spring camp at Whistler, plenty of snow, won't be a lot of room for talent squad due to size of dev squad, so suggesting to clubs to run camps for talent squad athletes; suggestion to have some discussion at AGM regarding Talent Squad to see if we can do more to help develop these young athletes, e.g. summer programs.
 - 9.4. Question regarding connection between club coaches and regional coaches – suggestion to provide more help, perhaps BiBC training plan template for them to follow. At first camp there is a person from every club invited to attend the camp, will put on workshops to develop training plans at the camp; even clubs who do not have anyone on dev squad can send someone, to learn how training plans work.
 - 9.5. Have many coaches trained but not certified – suggest having workshop at AGM to go over this.



10. Vice President, Marketing report

- 10.1. Report: ready to contact sponsors, will need template letterhead, hope to send out by mid may.

11. Secretary report

- 11.1. Password protected all membership files on Dropbox – note that passwords are in the administration folder.

12. New Business

- 12.1. BiBC 2017/18 draft budget and programs
 - 12.1.1. Already noted above in discussion
- 12.2. BiBC fees increase
 - 12.2.1. BiCan issued request to all divisions asking for fee levels in order to put membership signup; April 24 deadline
 - 12.2.1.1. Discussed various options for fees; will discuss further at AGM.
- 12.3. 2017/18 Athlete Manual
 - 12.3.1. Only need to add some dates for BC Cups and Selection races and minor edits. Can likely approve at next meeting and present at AGM.
- 12.4. AGM agenda and workshops
 - 12.4.1. Tony will prepare and email for review after this meeting
 - 12.4.2. Workshop program: generally have workshops on Saturday, extend to Sunday morning; at the moment have several topics – events and officials, club registration form, coaches and officials development; training plan – how to use and implement, how to go from trained to certified; consider parallel streams or sequential; use AGM to get feedback;
 - 12.4.3. Training session for younger athletes? Would be nice to have some participating in this as well; could do coach mentoring at the range.
 - 12.4.4. BC Cups – hard to get clubs to host events in the north b/c of NorAms? Reduce sanctioning fees or consider something different – need discussion
 - 12.4.5. HF discussion and Yes wax demo; Sally will send out info from CCBC
 - 12.4.6. Presentation of medal to Ken Ransom (Tony to invite)

13. Next meeting – 2017 May 15 to review draft 2017/18 budget.

14. Adjournment 21:42