



**Biathlon BC Board of Directors
August 20, 2017 Meeting Minutes**

**Directors: Sheldon Clare, Andrew Hay, Kevin Moutray, Tony Tsang, Peter Algra
Office Administrator: Clayton Whitman**

Date: 2017 August 20 at 1930 hrs via Team Viewer

1. Meeting called to order at 19:35 hrs.
2. Approval of agenda
 - 2.1. added dry fire protocol;
 - 2.2. m/s Sheldon/Andrew/approved
3. Approval of last minutes (2017 May 27 Board Meeting)
 - 3.1. m/s: Sheldon, Andrew, approved
4. Old business
 - 4.1. BiBC draft 2017/18 Athlete Manual
 - 4.1.1. Waiting for Peter Tweedie to review; finalizing selection race schedule
 - 4.2. 2017/18 Planning face-to-face Meeting
 - 4.2.1. Oct 14 & 15
 - 4.2.2. Sheldon coming back from NY, might be back in time, still TBD
 - 4.2.3. All others ok
 - 4.2.4. Tony confirming room, then can start booking plane tickets, etc.
 - 4.3. BiBC 2017/18 BC Cups Schedule
 - 4.3.1. Posted on BiBC website a couple of weeks ago
 - 4.4. BiBC 2017/18 Official courses Schedule
 - 4.4.1. Sept 9 Courtenay
 - 4.4.2. Vancouver Island confirmed to host as noted above; have summer event on Sept 10 so officials can get to try new skills;
 - 4.4.3. Ft St John and Kamloops likely, dates TBC
 - 4.5. BiBC Coach courses Schedule
 - 4.5.1. Comp Dev Coaching workshop, Jess and Clay going, first weekend of September
5. Correspondence
 - 5.1. Nothing from Tony, other than following up on eligibility for Nationals, still waiting for response



- 5.2. Exec noted the unfortunate passing of Richard Boruta; Clay will send condolence card to family expressing BiBC sentiments
- 5.3. Hoping to hear about Gaming Grant application by end of August
6. President report
 - 6.1. Following up with BiCan regarding potential changes to eligibility for attendance of athletes at Nationals, seeking clarity and transparency of any potential changes.
7. Treasurer report
 - 7.1. Not much activity but all seems in order.
8. Vice President, Administration report
 - 8.1. Motion: to provide \$1000 for two coaches for comp dev course (\$500 each): m/s: Kevin, Sheldon, approved
9. Vice President, Programs report
 - 9.1. Summer Camp at Whistler in full swing
 - 9.2. Will discuss dry firing under New Business
10. Vice President, Marketing report
 - 10.1. Planning to send out more letters to potential sponsors
 - 10.2. Will discuss safety training under New Business
11. Secretary report
 - 11.1. Nothing to report.
12. New Business
 - 12.1. Gaming Grant Application
 - 12.1.1. Should hear by end of August
 - 12.2. BiBC Website
 - 12.2.1. Can't find template to match to BiCan website format
 - 12.2.2. Andrew will rework our website
 - 12.3. BiCan proposal to include club biathletes and other biathletes at Nationals
 - 12.3.1. Discussed at length; consensus was to seek further information and clarity from Biathlon Canada
 - 12.3.2. Only the larger provinces likely to be impacted, including BC
 - 12.3.3. Tony to contact Andy again and cc exec.



12.4. Dryfire Protocol

12.4.1. Issue emerged at summer camp; accidental discharge during dryfire practice, no injuries occurred

12.4.2. Coaches have suspended dryfire at the camp until protocol or policy developed

12.5. Motion to move in camera: m/s Peter/Clay/approved

12.6. Motion to move ex camera: m/s Sheldon/Kevin/approved

13. Next Board Meeting – 2017 Sept 17 via TeamViewer

14. Adjournment at 21:10 hrs; m/s Sheldon, Andrew, approved.