



Biathlon BC Board of Directors Meeting Minutes

Directors: Sheldon Clare, Andrew Hay, Kevin Moutray, Tony Tsang
Office Administrator: Clayton Whitman

Regrets: Peter Algra

Date: 2017 June 18 at 1930 hrs via Team Viewer

1. Meeting called to order at 19:45 hrs. (Sheldon having some computer issues, will join later)
2. Approval of agenda – added Wax Protocol under New Business; m/s Kevin/Andrew, approved
3. Approval of last minutes (2017 May 27 Board Meeting)
 - 3.1. m/s: Andrew, Tony, approved
4. Old business
 - 4.1. Feedback from AGM Workshops
 - 4.1.1. Similar to past AGMs, similar attendance
 - 4.1.2. Discussions were good overall
 - 4.1.3. Need better audio to use TeamViewer
 - 4.1.4. Tony thanked Telemark for hosting
 - 4.2. BiBC draft 2017/18 Athlete manual – put on agenda for next meeting
 - 4.3. BiBC 2017/18 Camp Schedule – put on agenda for next meeting
5. Correspondence
 - 5.1. BC Games: Tony requested funding for 12 laser Echo rifles
 - 5.2. BC Games: requested that BiBC recruits zone representatives; Lynn will be contacting clubs soon in this regard
 - 5.3. BC Games: will require an MOU between BC Games and BiBC for BiBC to be the purchasing agent for laser Echo rifles, if funding provided
 - 5.4. Some emails received requesting schedule for Biathlon BC Cup races
 - 5.5. Some emails received querying possible funding from BiBC for coach training.
6. President report
 - 6.1. Acting as Treasurer, has completed bank signatory changes



7. Treasurer report
 - 7.1. Will be assessing account balance
 - 7.2. Documents from Gillian dropped off with accountant in Kelowna by Andrew
8. Vice President, Administration report
 - 8.1. Continuing to work on schedule for Biathlon BC Cup races with interested clubs
 - 8.2. Working on coaching and official training dates and locations with various clubs
9. Vice President, Programs report
 - 9.1. Will provide report next meeting.
10. Vice President, Marketing report
 - 10.1. Has created list of 100+ possible sponsors to contact
 - 10.2. Had preliminary discussion with Eley, will assess for 2018
 - 10.3. Working on mailing list for brochures
11. Secretary report
 - 11.1. Nothing to report.
12. New Business
 - 12.1. 2017/18 Planning face-to-face Meeting - suggested dates Aug 20 (combined with Summer Camp)/ Sept 18/24 – Andrew to create poll to schedule possible dates. Would prefer 2-days if possible. Location will likely be Richmond Oval or Whistler.
 - 12.2. BiBC BC 2017/18 Cups Schedule
 - 12.2.1. Possible dates: Jan 26-28 (PG), Feb 16-18 (Burns Lake), March 2-4 (Telemark or Whistler). Note there is a NorAm race at Whistler in early January, plus BCWGs and Westerns in February.
 - 12.3. BiBC 2017/18 Official courses Schedule
 - 12.3.1. Kevin will distribute when available, likely entry level at Ft. St. John and Kamloops, perhaps advanced at Whistler.
 - 12.4. BiBC BiBC Coach courses Schedule
 - 12.4.1. Kevin working on this
 - 12.5. Wax Protocol
 - 12.5.1. Clay will send out information to club coaches. Would prefer BiBC volunteers to wax and structure all skis in the categories noted at the AGM.
13. 2017/18 BiBC Board meeting schedule



13.1. **2017** - July 16, Aug 20, Sept 17, Oct 15, Nov 19, Dec 17

13.2. **2018** - Jan 21, Feb 18, March 18, April 15 and May 26 Adjournment 21:42

14. Next Board Meeting – 2017 July 16 via TeamViewer

15. Meeting adjourned at 21:05 hrs.