



**Biathlon BC Board of Directors
Budget Planning Meeting Minutes**

**Directors: Sally Connon, Gillian Fisher, Sheldon Clare, Andrew Hay, Peter Algra, Tony Tsang
Office Administrator: Clayton Whitman**

Date: 2017 May 15 at 1930hrs via Team Viewer (Peter joined late)

1. Call to order at 19:37
 2. Approval of agenda – m/s SC/AH, approved
 3. Honorarium for Team Manager attending 2017 Nationals - for approval under 2016/17 budget
 - 3.1. b/c clause in BiBC Bylaws – director or board members should not be paid; Peter A attended as Team Manager; Motion: to approve honorarium for Team Manager Peter Algra of \$75/day for work at Nationals for 6 days for a total of ; m/s SC/GF, approved (PA not in attendance at this time).
 - 3.2. should consider changes to Bylaws for next season to deal with this issue.
 4. Honorarium for TD Mentorship pilot program - for approval under 2016/17 budget
 - 4.1. For Tony when he attended BC Cup at Quesnel for 3 days to mentor the TD – move to pay the TD mentor for Quesnel BC Cup for \$75 / day, m/s SC/AH, approved
 5. Treasurer Report
 - 5.1. Income statement not final one, still some minor changes to come
 - 5.2. Currently: at end of fiscal: \$70K in bank account, did well last year, under budget by \$20K, so will help with \$15K reduction from ViaSport in coming year.
 - 5.3. Board needs to approve draft budget prior to AGM, Tony planning on that Saturday morning prior to AGM.
- Peter joined meeting.
6. 2017-18 BiBC Draft Budget
 - 6.1. Gaming account: applying for \$45K, have to show this even though might not get that



6.2. Membership: similar expectation as previous two years

6.3. Fees

6.3.1. dev squad \$2K per athlete, shown in some detail

6.3.2. athletes at WNDC – have to pay for camps, so that is the 8*\$25/day at Whistler, etc.

6.3.3. Had extra revenue at shooting camp b/c talent squad ended up providing more funds than originally anticipated.

6.3.4. Nationals fees: not set yet, put \$1K, will depend on actual costs

6.3.5. BCWG fees: revenue and expenses will balance.

6.4. Fundraising: \$10K

6.5. Admin Costs – same as previous years

6.6. Grant allocations: \$10K, depends on gaming grant

6.7. AGM, planning meeting; same as previous year

6.8. Equip costs

6.8.1. Uniforms

6.8.2. PA wants to buy classic roller skis, 16 pairs

6.8.3. Stadium clock, etc.

6.9. Comp costs, BC Cups, BCWG

6.10. Coaching

6.10.1. Development: increased to \$6k from \$4K – trying to get more coaches certified, officials the same as previous years

6.10.2. Regional coaches: no budget now, camps will cover the coaching costs

6.10.3. \$10K for coaching for outside costs, always some costs show up

6.11. Camps: include coaching costs plus camp costs, why it has increased

6.12. Nationals: \$44K, includes coaching and wax techs

6.13. Athlete assistance: somewhat similar to past, same numbers as previous years

6.14. Medals, same as previous year

6.15. TD costs, same as previous year.



6.16. Expenses balance with net income

7. Discussion of Draft Budget

7.1. Tony: proposing to apply for gaming grant to purchase 20 air rifle; will help promote biathlon as well as future BCWG for communities w/o range. Going to be more sustainable purchase than using echo laser rifle; need rifle plus target; BCWG in support of this idea; if we don't get grant money, then won't do it. Have asked BCWG to help with funding for this initiative.

7.1.1.1. need to know how and where to store these rifles, factor that into cost.

7.1.1.2. Concern expressed over using air rifles as it may lead biathlon in a different direction in the future.

7.1.1.3. Discussion ensued regarding pros and cons.

7.2. Consider timing chip system for BC Cup races

7.2.1. CCBC still requires triplicate results; system reduced numbers required for volunteers

7.2.2. Need to know cost/benefit to Biathlon – would it reduce volunteer requirements?

7.3. Consider live streaming of competitions – would help with promotion, would not be a high cost

7.4. Put in for \$75K request for gaming grant, determine if can apply for timing system and live streaming.

7.4.1. Consider asking for \$ for visiting coaching professionals – e.g. JP last season; suggest \$6K. Not sure if grant could be used for this.

7.5. Gillian to revise budget and Clay to work on gaming application.

8. New Business

9. Members need to know how votes work at AGM, we will only allow 1 vote per club at meetings due to changes in Society Act; no matter what bylaws say, each voting member gets one vote no matter what; under old act, we had detailed instructions but these are no longer valid.

9.1. Clay to draft message to all clubs regarding new voting changes – 1 club, 1 vote.

9.2. . Clubs need to appoint rep if different than what we have on file.

10. Tony sent out timeline of 2 days event.



11. Tony will elaborate more on AGM timelines and will work with Clay to fine tune memo to clubs as soon as possible.

12. Adjournment at 21:40