



Biathlon BC Board of Directors Meeting Minutes

Directors: Kevin Moutray, Sheldon Clare, Andrew Hay, Peter Algra, Tony Tsang
Office Administrator: Clayton Whitman

Date: 2017 Sept 17
Time: 19:42 hrs via TeamViewer

1. Call to order 19:42
2. Approval of agenda – m/s: Sheldon/Kevin/approved
3. Approval of 2017 August 20 Board Meeting minutes – m/s: Andrew/Sheldon/approved
4. Old business
 - a. BiBC draft 2017/18 Athlete manual
 - i. Revised version by next meeting; committee finalizing the document.
 - b. 2017/18 Oct 14 & 15 Planning Meeting, Richmond Olympic Oval Rm 1054B
 - i. Room confirmed
 - ii. Tony will get back to group on recommended hotel;
 - iii. Tony will work on weekend schedule; focus on long term planning and by-law changes for next AGM.
 - c. BiBC 2017/18 Official Course Schedule
 - i. Fort St John and Kamloops need to be scheduled, PG still determining options, no date set yet. Kamloops should be in November before we start to get snow so we can train officials prior to BCWG, and maybe another just before the BCWG. Tony will put Kevin in touch with Ed Benoit.
 - d. BiBC Coach Course Schedule
 - i. Comp Intro – Whistler Sept 22/23, CI2 in December. CI1 likely will be cancelled or rescheduled as no-one signed up yet.
 - e. Aug 19 Dry Firing Incident Coach Report
 - i. BiBC received the report regarding the dry firing incident;
 - ii. WAC HUB will not allow dry firing until further notice.
 - f. Gaming Grant Application
 - i. BiBC received \$30,000 for 17/18; this is the same amount as previous years, less than the amount requested.
 - g. BiBC Website
 - i. Website refresh nearly completed; if any changes needed please let Andrew know.
5. Correspondence
 - a. BiCan AGM Oct 17, Tony will attend (on-line);



- b. Working to contact Ft St John to start working towards 2020 games / biathlon venue. Tony asked Ken Lane to be the sport chair in Ft St John.
 - c. Ken sent an email to everyone regarding update to antidoping program (effective Sept 1).
 - d. Bylaw consultation period finished, no comments received;
 - e. BiCan proposal to include foreign athletes at Nationals – response was that BiCan office staff are unanimously rejecting the proposal as they feel this is not a competition for non-Canadian athletes. Tony will discuss further.
 - f. Clay – approval for funding received as noted above.
6. President Report
 - a. Nothing else to report; will be focussing on BCWG to make sure that Kamloops is ready, working with Lynn Algra and Ed Benoit.
 7. Treasurer (Vacant) Report
 - a. Position vacant; bank account positive, seems healthy; hopefully next month will have person in place.
 8. Vice President, Administration Report
 - a. Already covered above.
 9. Vice President, Programs Report
 - a. Dev squad – possible extra camp – during early snow at WOP at end of October 24ish – costs would be born by the athletes. (Callaghan gold would be available, so camp would be on snow, may have coaching seminar as well)
 10. Vice President, Marketing Report
 - a. Identified potential sponsors, short list completed, looked at Boards to see if there were contacts; redrafted template letter, tailored individual letters, mailed out quite a few last week, will monitor to see if any response. Some have very strict donation policies.
 11. Secretary Report
 - a. Already covered above
 12. New Business
 - a. BiCAN proposal to include club biathletes and other biathletes in Nationals
 - i. Covered above regarding international participants. Question was asked if it was difficult to select athletes; BiBC doesn't have any issues.
 - b. Appointment of BiBC Treasurer; Rob Schnider, Vancouver Island Biathlon Club
 - i. Motion: MOVE that BiBC in accordance with the BiBC Bylaw No. 36a/b appoint Rob Schnider to be the BiBC Treasurer effective 2017 Sept 17 for the remainder of the current term expiring in 2019. m/s: Tony, Sheldon; approved
 - ii. Will need to determine how to get records to Rob.



- iii. MOVE that BiBC appoint Rob Schnider to be the bank signatory in addition to Peter Algra and Tony Tsang effective 2017 Sept 17. m/s: Sheldon, Kevin, approved.
 - c. Range safety officer training
 - i. Would be useful to have training for chief of range or range safety officers; National Firearms Association has certification course – recognized and solid, emphasis on safety, focus on shooter;
 - ii. If we made a biathlon specific course we could use NFA as a reference point, but we need to add components specific to Chief of Range, could include completion information – should be relatively simple addition to the course.
 - iii. Suggest to put on a course with classroom session and a range session – start to build up instructors to deliver around province.
 - iv. Start working initially on training instructors
 - v. Sheldon and Tony to work on course.
 - d. Update from Clay – Tony would like to make this regular agenda item
 - i. With strat meeting coming up, working on structuring good agenda
13. Next Board Meeting – 2017 Oct 15
14. Adjournment 20:43