

Meeting Minutes

**In attendance: Directors - Sally Connon, Tony Fiala, Kevin Moutray, Sheldon Clare, Tony Tsang
Office Administrator - Clay Whitman
Guest - Felicia O’Gorman
Regrets: Rob Schnider**

Date: 2018 June 17 at 1900hrs via RingCentral Meetings; [Meeting ID 1485070443]

1. Meeting called to order – 19:10
2. Approval of agenda – m/s Tony F/Sally, approved
3. Approval of last minutes (2018 May 26 Board Meeting) m/s Tony T/Tony F, approved
4. New business (for immediate address)
 - 4.1 Resignation of Sally Connon from Board at Secretary accepted
 - 4.2 Motion to appoint Felicia O’Gorman as new Board Secretary, effective immediately, until 2020 AGM – m/s Tony T/Tony F, carried
5. Old business
 - 5.1. 2018 BiBC AGM and workshop review – discussed what worked, what could be improved, and how to increase attendance of membership for next AGM
 - 5.2. Medal design – have used all older medals, and currently working on design for new medals
 - 5.3. Draft Memorandum of Understanding WNDC & BiBC for review - question around when an athlete is identified as BC athlete. Tony T. will look into this and report back.
 - 5.4. Transition of BiBC constitution and bylaws and annual filing – reported that this is up to date
6. Correspondence
 - 6.1. BCWG communicating with Tony T. regarding future venues
 - 6.2. In camera 20:05, m/s Tony T./Sheldon.
 - 6.2.1. Discussion of correspondence from Biathlon Canada seeking endorsement of not-for-profit status.
 - 6.2.2. Out of camera 20:15
7. Office Administrator update
 - 7.1. Budget not yet finalized
 - 7.2. Accommodation booked at Athlete Centre for 2019 Nationals
8. President Report - Range Safety Module in progress
9. Treasurer Report - no report
10. Vice President, Administration Report
 - 10.1. PG to host Learning Facilitator course
 - 10.2. Whistler will host Officials course. Looking to see what other clubs can host.
11. Vice President, Programs Report
 - 11.1. Looking into how clubs are doing with media coverage for races, and what support is needed.
 - 11.2. Identified a need to increase sponsorship for events
12. Vice President, Marketing report - marketing and sponsorship update provided
13. New Business
 - 13.1. Annual Strategic Planning (proposed Oct or Nov 2018) and Board Meetings (monthly, proposed third Sunday evening)
 - 13.1.1. Discussion around having ASP meeting during Vernon camp on November 24th.
 - 13.1.2. Suggestion for monthly Board meetings to be held during BC Cup races when possible. Will revisit this closer to the season start to see if it’s possible.

14. Next Board Meeting – 2018 July 15 1900 hrs, via online conferencing [Meeting ID 1485070443]

15. Adjournment – 20:45