

Meeting Minutes

In attendance: Directors - Tony Fiala, Rob Schnider, Tony Tsang, Felicia O’Gorman, Kevin Moutray (part time).

Regrets: Director - Sheldon Clare, Office Administrator - Clayton Whitman

Date: 2018 July 15th at 1900hrs via RingCentral Meetings; [Meeting ID 1485070443]

1. Meeting called to order at 19:05
2. Approval of agenda – m/s Tony F./Felicia, approved
3. Approval of last minutes (2018 June 17 Board Meeting) – correction to Item 6.2 required prior to approval of minutes. Will be added to next meeting agenda for approval.
4. Old business
 - 4.1. Medal design
 - 4.1.1. Design confirmed and currently looking into options for ordering medals.
 - 4.2. Draft Memorandum of Understanding WNDC & BiBC for endorsement
 - 4.2.1. Tony T. reported on decision to show WNDC athlete results under home club.
 - 4.2.2. Tony T. will gather information from other provinces re: how athletes are identified provincially when moving/training between provinces.
 - 4.3. Annual Strategic Planning (proposed Oct or Nov 2018) and Board Meetings (monthly, proposed third Sunday evening) Schedule
 - 4.3.1. Proposal to hold planning meeting over two days, scheduling around the November camp and attendees availability. Felicia will communicate with Clay and Jess about camp schedule.
 - 4.3.2. Felicia will look into location options to hold planning meeting.
 - 4.4. 2018/19 Hosting policy for approval (Kevin joined)
 - 4.4.1. Discussion around changes made to policy.
 - 4.4.2. Kevin will send revisions of the cancellation policy, as discussed, via email to Board members.
 - 4.4.3. Motion to accept changes to the hosting policy m/s Kevin/Tony F., carried.
 - 4.5. 2018/19 Athlete Manual
 - 4.5.1. Need ADC finalized in order to move forward on review of manual
 - 4.6. Athlete Development Committee
 - 4.6.1. Update on nominees and acceptance from nominees, with committee close to being finalized.
5. Correspondence
 - 5.1. Tony T. accepted invite to attend Via Sport Summer social, where he made request for funding for range officer course.
 - 5.2. Communication with Ministry around external high school credits for coach and official training. Have not heard back.
 - 5.3. Letter from CSI regarding sport partnership for delivery of services to WNDC athletes . Board has asked for clarification from CSI around its request of BiBC to sign the agreement for delivery of services, and what role BiBC plays in this partnership.
6. Office Administrator update – no report
7. President Report
 - 7.1. BCWG is looking at venue at the North Peace Rod and Gun club for biathlon event during 2020 Winter Games.
 - 7.1.1. Discussion around how BiBC might be able to support the North Peace club to ensure a successful event, including doing a site visit, inviting sport chair to attend a BC Cup, helping with officials’ training, and helping to promote the sport in the area.

8. Treasurer Report

8.1. Review of spread sheet; currently up to date, with satisfactory projections around expected revenue and expenditures.

8.2. Discussion around setting fee structure when there are training camp conflicts for BC athletes who are also on U20 team.

9. Vice President, Administration Report; coaching and official developing committee and schedule, 2018/19 BC Cups schedule

9.1. Coaching clinics

9.1.1. Great coaching clinic held during PG camp, with 3 more participants certified.

9.1.2. Coaching course did not run in Fort St. John.

9.1.3. Will hold competition level clinic during Vernon camp in November.

9.1.4. Clay and Jess are pursuing masters coaching qualification.

9.2. Officials entry level training to be held at Whistler, and possibly Quesnel and Vanderhoof

9.3. Tony T. contacting Biathlon Canada regarding nominations for TDs.

9.3.1. BiBC looking at options to try to get local TDs trained to support hosting of events.

9.4. BC Cup schedule now on website and will be posted on BiBC facebook page.

10. Vice President, Programs Report; training camps schedule and update

10.1. Training Camps

10.1.1. Regional camp in Prince George went well and was well attended

10.1.2. BC camp in PG a success, with good feedback from athletes and coaches

10.1.3. Next BC camps are both in Whistler on August 17 – 28 and September 22 – 25.

10.2. Discussions around Canadian Sport Institute services to BC athletes, athlete contracts, and CWG selection

11. Vice President, Marketing report; Marketing and sponsorship update – no report.

12. New Business

12.1. TD appointments – Kevin to get information for the website, and will ask Clay to put it on facebook as well.

13. Next Board Meeting – 2018 Aug 19th, 19:00 hrs, via online conferencing [Meeting ID 1485070443]

14. Adjournment at 20:53 m/s Tony F./Felicia