



Biathlon BC Board of Directors

Meeting Minutes

Directors: Tony Fiala, Rob Schnider, Kevin Moutray, Sheldon Clare, Tony Tsang, Felicia O’Gorman

Office Administrator: Clayton Whitman

Date: 2018 September 16th at 1900hrs via RingCentral Meetings; [Meeting ID 1485070443]

1. Meeting called to order - 7:02
2. Approval of agenda - m/s Kevin/Tony F., approved
3. Approval of last minutes (2018 August 19th) - m/s Kevin/Rob, approved
4. Old business
 - 4.1. Medal ordering - Tony T. Waiting for quote from local and overseas company
 - 4.2. Draft Memorandum of Understanding WNDP & BiBC for endorsement
 - 4.2.1. Discussion around WNDP to be considered as a training centre rather than club, and athletes training there should get points for home club when racing.
 - 4.2.2. Discussion around athletes moving provinces
 - 4.2.2.1. All athletes are able to register, train and compete for new club in new province on arrival, without restriction
 - 4.2.2.2. Discussion around requirements for athletes who are at a higher level of training and competition and require funding.
 - 4.2.2.2.1. Motion made to set requirements that applications for funding will first require a 6 month residency from the athlete, BC ID, including MSP and Driver’s licence, and notification from previous PSO of release from that province. M/S Kevin/Sheldon. Motion accepted and carried.
 - 4.3. Annual Strategic Planning, Nov 23/24
 - 4.3.1. Set for the afternoon/evening of November 23rd and 24th in the Technical building at Sovereign Lake
 - 4.3.2. Board members will all attend in person, and funding will be available for travel where necessary
 - 4.4. 2018/19 Hosting policy for approval
 - 4.4.1. Discussion around final wording for policy
 - 4.4.2. Approval pending final changes which Kevin will distribute via email
 - 4.5. 2018/19 Athlete Manual
 - 4.5.1. Still waiting for final formulation of ADC
 - 4.5.2. Suggested that as soon as ADC formalized to work on selection criteria for CWG
 - 4.6. Athlete Development Committee
 - 4.6.1. Committee meeting soon
 - 4.6.2. List of members will be finalized and send out for posting



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- 4.6.3. Agenda will be sent to Secretary for a record of what Committee is working on.
- 4.7. Whistler Sport Legacy and CSI Pacific LOU update
 - 4.7.1. Still working on the language in the LOU to reflect that BiBC is supporting partnership but not financially liable.
- 4.8. 2020 BCWG Update: Biathlon Provincial Advisor and Local Sport Chair Nomination
 - 4.8.1. Name put forward for Provincial Advisor - Fiona Milne, from Smithers
 - 4.8.2. Name put forward for Sport Chair - Ken Lane, from Fort St. John
 - 4.8.3. Motion to accept the appointments of the Provincial Advisor and the Sport Chair for 2020 BCWG (as named above). M/S Tony T./Tony F. Motion accepted and carried.
5. Correspondence
 - 5.1. Canada Winter Games Update - meeting in October for next communiqué to PSOs.
 - 5.2. Request for Funding from Rob Schnider
 - 5.3. Biathlon Canada - AGM in October
 - 5.4. CSI Pacific - Letter of Understanding
6. Office Administrator update
 - 6.1. Biathlon Canada does get permission from registrants to communicate via email.
 - 6.2. Status of grant application has been completed, but have not received official letter.
 - 6.3. Updated pdf on website to show BiBC events chronologically.
7. President Report
 - 7.1. BCWG update - Layout of range looks good, however, a visit to range was determined to be necessary to ensure suitability of range, entrance, penalty loop, etc.
 - 7.1.1. Tony, Sheldon and Kevin will visit site to get measurements and other information necessary prior to confirming site.
 - 7.2. A new GM has been hired for Biathlon Canada
 - 7.2.1. A survey has been sent to identify any concerns PSOs might have with Bi Canada
 - 7.2.1.1. BiBC feels that communication can be improved re: policy, etc., and will indicate this on survey.
 - 7.3. Have enough candidates to have an election for Board members at Bi Canada's AGM
8. Treasurer Report



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- 8.1. Positive cash flow
 - 8.2. Question re: coach and official competition expenses - who is responsible?
 - 8.3. Question re: CWG expenses - was determined that the Games cover expenses for provincial athletes and coaches
 - 8.4. BiBC should be paying for volunteer CRCs. Need to update information for volunteers regarding how to proceed with check.
 - 8.5. Nationals accommodation bookings at Whistler Athlete Centre need to be paid for, and extra rooms cancelled, however, date for payment was unclear. Rob will confirm this information.
9. Vice President, Administration Report; coaching and official developing committee
- 9.1. Coaching
 - 9.1.1. Silver/Gold coaching course completed at Telemark
 - 9.1.2. Working on confirming dates for courses at Quesnel, Vanderhoof, and higher level course at PG.
 - 9.1.3. Competition instruction on snow at Sovereign, Nov 17/18. There will be evaluation for 5 BC coaches who have been actively participating in coach education upgrading.
 - 9.2. Two applications for TDs so far - mentoring available.
 - 9.2.1. Need to recruit more applicants from the south part of the Province
10. Vice President, Programs Report; training camps schedule and update
- 10.1. Training camp at Whistler to be held September 20 to 23.
 - 10.2. ADC will be confirmed over the next 2 to 4 weeks, and meeting and agenda items set
 - 10.2.1. Ryan Elden has expressed interest in being athlete representative on committee



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- 10.3. Will create interest for CWG at November camp, and gather info on how much support will be needed.
11. Vice President, Marketing report; Marketing and sponsorship update
 - 11.1. No new sponsors. Have already send letters to major companies, but will try this approach again to try to generate interest.
12. New Business
 12. 1. Official Travel Grant application for the 2018 Para Nordic World Cup in Finland - submitted by Rob Schnider, to help fund his trip to officiate at this event.
 - 12.1.1. Motion made to grant Rob Schnider \$500. M/S Sheldon/Tony F. Accepted and carried.
13. Next Board Meeting - October 21st, 1900 via online conferencing [Meeting ID 1485070443]
14. Adjournment - 21:12