



Biathlon BC Board of Directors

Meeting Minutes

Directors: Tony Fiala, Rob Schnider, Kevin Moutray, Sheldon Clare, Tony Tsang, Felicia O’Gorman

Office Administrator: Clayton Whitman

Guest: Fiona Milne, Provincial Advisor for Biathlon, BCWG

Date: 2018 October 28th at 1900hrs via RingCentral Meetings; [Meeting ID 1485070443]

1. Meeting called to order – 7:03
2. Approval of agenda – m/s Rob/Tony F., approved
3. Approval of last minutes (2018 September 16th) – m/s Rob/Kevin, approved
4. Introduction of Fiona Milne
5. Old business
 - 5.1. 2020 Oct 26 BCWG PSO meeting – Tony T. Attended, and reported updates
 - 5.1.1. Changes effecting biathlon include the new requirements for head coaches to be Competition Certified and assistant coaches to have Ethical Decision Making training. Concern was raised that it would be difficult to find a Comp Certified coach as most BCWG coaches are parents. It was felt Silver/Gold trained would be reasonable requirement for this age group.
 - 5.1.1.1. Will ask for an acceptance on this requirement.
 - 5.1.2. Discussion around how to prepare for the games, including venue development, and volunteer development to be ready for test event in Fall 2019
 - 5.1.2.1. Tony T. Will connect with Mandi Graham, at Engage Sport North, to discuss development needs, and to see whether there is funding available for sport development in the north of the province.
 - 5.1.2.2. A site visit by BiBC members is planned for November.
 - 5.2. Medal quotes review for Board approval (Sheldon Clare joined – 7:20)
 - 5.2.1. Discussion around the two quotes that were presented; one from Kerrs out of Vancouver, and one from overseas in China. Preference was to stay local.
 - 5.2.1.1. Motion to order two years worth of medals, for a total of 600 (more gold than silver and bronze) for a total expenditure of up to \$6000. m/s Tony T./Sheldon, carried.
 - 5.3. Whistler Sport Legacy and CSI Pacific LOU, for Board approval
 - 5.3.1. Motion to support and approve the signing of the Letter of Understanding between Whistler Sport Legacy and CSI Pacific. m/s Tony T./Tony F., carried
 - 5.4. Annual Strategic Planning, Nov 23/24
 - 5.4.1. Dates and times were finalized for the strategic planning sessions during the November camp, November 23rd and 24th.
 - 5.5. 2018/19 Hosting policy for approval
 - 5.5.1. Rental equipment agreement updated and added as an appendix.
 - 5.5.2. Motion to approve hosting policy as amended, m/s Sheldon/Rob, carried.
 - 5.6. 2018/19 Athlete Manual
 - 5.6.1. ADC will be reviewing and discussing athlete manual at next meeting on November 5th.
 - 5.6.2. CWG selection process and National selection process will be addressed as well, at November 5th meeting, and will be made public after this date.
 - 5.7. Athlete Development Committee
 - 5.7.1. Lorraine Friesen from Telemark, and Don Johnson from the island have both joined the ADC, insuring representation from across the province.
6. Correspondence

- 6.1. Tony T. had correspondence from Viasport, which he presented in his Presidents' report.
- 6.2. Tony F. had correspondence from CWG's office regarding list of coaches to be sent who are eligible to support BC team at CWG.
7. Office Administrator update; Annual Contribution Agreement update
 - 7.1. Still need to submit financials for ViaSport evaluation
 - 7.2. Working with Kevin on hosting policy and coach training
8. President Report
 - 8.1. Very lengthy and time consuming process to complete the information required for ViaSport evaluation.
 - 8.1.1. Will have a report back in mid November showing score for this year.
 - 8.2. Have also been focused on medal proposals, LoU between WSL and CSI.
 - 8.3. MoU with Whistler Sport Legacy will be addressed next month.
9. Treasurer Report
 - 9.1. Financial review with accountant went well
 - 9.2. Query about Zone 4 coaching workshop invoice – Clay will get info to Rob
 - 9.3. Gaming grant of \$30,000 deposited
 - 9.4. Camp fees up to date
 - 9.5. Discussion around National budget for ADC planning and subsidizing of athletes
 - 9.6. Discussion around question of providing coaching support for Jr. Trials in Quebec
10. Vice President, Administration Report, coaching and official developing committee
 - 10.1. Entry level official course offered in PG
 - 10.2. Competition Introduction Coaching workshop to be held in Vernon during November camp
 - 10.3. Biathlon Canada will be providing opportunity for coach development with monthly phone ins – not yet started.
 - 10.4. Discussion around the need to train more TDs in the province
11. Vice President, Programs Report; training camps schedule and update
 - 11.1. Athlete Development Committee
 - 11.1.1. Two new members to ADC, with good representation from across the province
 - 11.1.2. Planning meeting in November
 - 11.1.3. Terms of reference updated by ADC – will post asap
 - 11.1.4. Working on selection process for Nationals – will be discussed at upcoming November 5th meeting
12. Vice President, Marketing report; Marketing and sponsorship update
 - 12.1. No new sponsorships at this time.
 - 12.1.1. Will look at possible sponsorship to subsidize medal cost.
 - 12.2. Have received Range Safety Officer training requests from a couple of clubs – will look into details of providing training.
13. New Business
 - 13.1. Endorsement for ViaSport LGBTQI2S resource discussed.
 - 13.1.1. Kevin moved, and it was seconded, to endorse the ViaSport LGBTQI2S resource. No further discussion, carried by majority, with Sheldon Clare opposed.
 - 13.2. Review of changes to BiBC policies
 - 13.2.1. Clay has reviewed and has amended a couple items.
 - 13.2.1.1. Tony T. will go over latest revisions with Clay prior to presenting to board for approval.
 - 13.3. BiBC equipment
 - 13.3.1. Tony T. has most equipment at his house. Will check to see if any repairs are necessary prior to start of season
 - 13.3.2. Was suggested that an inventory be put together to know what is available for use.
 - 13.4. UBCO target tester agreement
 - 13.4.1. Discussion around cost – need to know how much
 - 13.4.2. There is no obligations on BiBCs' part in this agreement.
 - 13.4.3. UBCO will retain intellectual property rights of product.
 - 13.5. Wax policy for BC Cups
 - 13.5.1. Clubs are asking for something in writing on BiBCs' wax policy for this competitive season. Discussion around the motion passed at AGM for only LF and no HF
 - 13.5.2. Concern was raised regarding the combined NOR AM and BC Cup at Whistler in

13.5.2. Concern was raised regarding the combined NORAM and BC Cup at Whistler in December. As BiCan has no policy regarding LF and HF, consideration needs to be made in stating the policy, to not put BC athletes at a disadvantage if they are racing up categories in the NORAM.

13.5.3. Tony F. and Clay will work on the language for the policy, using Cross Country BC's policy as a reference, and will post for membership.

14. Next Board Meeting – TBD

15. Adjournment – 8:52

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