



Biathlon BC Board of Directors

Meeting Minutes

Directors: Tony Tsang, Kevin Moutray, Tony Fiala, Rob Schnider, Felicia O’Gorman, Sheldon Clare

Office Administrator: Clayton Whitman

Date: 2019 April 22nd, at 1900hrs via RingCentral Meetings; [Meeting ID 1485070443]

1. Call to order – 19:04
2. Approval of agenda – M/S by Tony F./Kevin - approved
3. Approval of last minutes – M/S by Kevin/Felicia - approved
4. Old business
 - 4.1. BCWG update
 - 4.1.1. Meeting week of April 15th with host committee and BCWG staff
 - 4.1.1.1. Tour of Rod and Gun club
 - 4.1.1.1.1. Action items were identified to get course ready for event
 - 4.1.2. Tony T. asked hosting committee for list of equipment they will need to borrow.
 - 4.1.2.1. The host committee may decide to buy or purchase some equipment to keep for Games legacy
 - 4.2. AGM planning (schedule, agenda, accommodation, travel)
 - 4.2.1. Felicia presented a proposed plan for the AGM, to be held in Vernon, May 25/26
 - 4.2.1.1. Discussion arose around whether an RSO course could be added to the weekend event, or if a target demo should be included
 - 4.2.1.2. Felicia will send out a schedule with RSO course and without RSO course so that Board members can decide which schedule is most doable.
 - 4.2.1.3. Tony T. was asked to make accommodation booking
 - 4.2.1.4. Felicia will make block booking for membership
 - 4.2.1.5. Rob will put out a query for travel, and book for Board members
 - 4.3. Responsible Coaching Movement Pledge
 - 4.3.1. Clay summarized the three rules of the RCM, followed by discussion about what the pledge involves.
 - 4.3.1.1. A motion was made for BiBC to endorse phase 1 of the RCM in its biathlon practice. M/S Kevin/Sheldon. Carried
 - 4.4. Whistler Sport Legacy Inquiry re: Sergey Bochkarnikov
 - 4.4.1. Tony T. reported that the latest correspondence from Biathlon Canada is that a professional has been hired to determine whether there are grounds to take the case to an adjudication process.
 - 4.4.2. Board members asked for the latest correspondence regarding the inquiry.
 - 4.4.2.1. Felicia will forward correspondence to Board members and Administrator.



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5. Correspondence (Rob joined 20:08 hrs)
 - 5.1. Other than correspondence noted above in 4.4.1., no other correspondence has been received
6. Office Administrator update
 - 6.1. BC Activity report needs be submitted to ViaSport (requirement for funding), and requires full list of membership.
 - 6.2. BC Sport information systems report needs to be filed regarding officials and coaching training BiBC did this season. This is an annual report with annual evaluation.
 - 6.2.1. Still have not received report from a number of clubs
 - 6.2.2. Another reminder will be send to clubs asking for the necessary information.
7. President Report
 - 7.1. Attended and volunteered at Nationals for 1 day. Thought it was a well run event.
 - 7.2. Have been communicating with Biathlon (4.4), and helping with planning around BCWG (4.1).
8. Treasurer Report
 - 8.1. Have reviewed working budget in preparation for year end.
 - 8.1.1. Query about overdue membership fees from Biathlon Canada
 - 8.1.2. Question around hefty bank fees for e-transfers (many transfers coming from camp participants).
 - 8.1.2.1. Rob will look into these fees to see if there is a better option with the bank.
 - 8.2. Discussion around the process for providing athlete assistance to HP athletes. Should there be an application process?
 - 8.2.1. There is \$20,000 budgeted for this Assistance program.
 - 8.2.2. Tony F. will speak with Athlete Development chair to see what the process is to distribute this money.
 - 8.3. Discussion around cost of Nationals, which were greater than fees brought in. Costs are covered in budget.
 - 8.4. Questions about Whistler Sport Legacy agreement, and the expense claim for services.
 - 8.4.1. Have not yet signed contract with BiBC, and Rob has received invoice.



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- 8.4.2. Would like more information on what services were or were not provided, prior to paying.
- 8.4.3. Tony T. will clarify with WSL on services, and provide info to Rob so that this item can be resolved for this fiscal year.
9. Vice President, Administration Report; coaching and official developing committee
 - 9.1. Reported on a very successful coach mentoring program this season.
 - 9.1.1. Thanks to Jess and Clay on the work they put into this program
 - 9.2. PG will be offering comp intro course during dryland season
 - 9.3. Official entry level course to be offered in Vernon in May, during training camp.
 - 9.4. Discussion around categories in the hosting policy
 - 9.5. Discussion around alternate ways to recognize athletes, other than just in times.
 - 9.6. Sat in on Learning Facilitators course at Nationals, and found it very informative.
 - 9.7. Question about how motivated coaches can get higher level experience. This opportunity is provided via the coach mentorship program.
10. Vice President, Programs Report; training camps schedule and update
 - 10.1. Lots of success for athletes at Nationals, with many PBs.
 - 10.1.1. A report for AGM will be provided to show progress of athletes.
 - 10.1.2. Cudos to Jess and Clay for their commitment to the athletes, and to Lynn Algra for all her help managing the team.
 - 10.2. Camps coming up include Sovereign Lake, May 9-12, PG camp in July, Vancouver Island camp in August, and on-snow camp at Sovereign in November
 - 10.3. ADC will be nominating athletes for development and HP squads
 - 10.3.1. Talent squad already named.
 - 10.4. Discussion around reference #s versus % for athlete standings.
 - 10.4.1. Tony F. will have ADC to look at comparison numbers across country to see if BiBC references need to be adjusted.
 - 10.5. Clay will look for past coaching contracts to revisit for next season.
11. Vice President, Marketing report; Marketing and sponsorship update



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- 11.1. Sheldon reporting that he has not had success getting sponsorships for BiBC, and feels that a different approach is necessary, in order to create interest from businesses.

12. New Business

- 12.1. Board positions
 - 12.1.1. Up for election at upcoming AGM is Treasurer, VP Marketing, VP Administration
 - 12.1.1.1. Clay will post call for nominations on website
 - 12.1.1.2. Can be nominated prior to AGM, as well as during AGM
 - 12.1.2. Sheldon not planning to run again, but will take on role of heading up a Nomination Committee for the Board positions.
 - 12.1.2.1. Sheldon will recruit other members for the Committee.
- 12.2. Community Grants
 - 12.2.1. Have been signed and delivered to ViaSport
 - 12.2.2. Need to work on Gaming Grants which are due in August, however, better to file earlier.
 - 12.2.2.1. After AGM need financials and AGM minutes for report filing.
- 12.3. HP Grants (covered in item 8.2)
- 12.4. Registration Form for BiCanada
 - 12.4.1. Registration for should be out end of the month, and registration fee should be the same as last season
- 12.5. Sheldon had sent out a draft evaluation form via email for Board members. Form is for the purpose of evaluating staff and could be adapted to be used for Board positions as well.
 - 12.5.1. Question on whether adding quantitative questions in addition to the qualitative ones would help to evaluate progress from year to year.
 - 12.5.1.1. Felicia will send some examples that could be used.
- 12.6. Timing chips
 - 12.6.1. Discussion around Andrew Hay's report of the use of timing chips at the Telemark BC Cup event (report was circulated to the Board via email)
 - 12.6.1.1. Very positive experience, and will continue to use this system at future Telemark events.
 - 12.6.2. Kevin to ask Andrew to present report at AGM.
 - 12.6.3. Suggestion to add system request to future gaming grant.

13. Next Board Meeting – May 24th, 2019

14. Adjournment – m/s by Rob/Tony F. – adjourned at 21:15 hrs