



Biathlon BC Board of Directors

Meeting Minutes

Directors: Kevin Moutray, Peter Algra, Clay Whitman, Felicia O’Gorman, Chris Halldorson, Arian Soheili, Charles Finch

Regrets: Gary Tate, Rob Schnider

Date: 2019 June 16th, at 1900hrs

Connect via ringcentral - meeting link is <https://meetings.ringcentral.com/j/1495650707>

1. Call to order: 19:10
2. Approval of agenda: Charles/Clay, carried.
3. Approval of last minutes (May 24, 2019): Clay/Chris, carried.
4. Old business
 - 4.1. Wax policy update: Move that BiBC adopt version 3 of wax policy, m/s – Clay/Peter, carried.
 - 4.2. BCWG update: Fiona Milne has resigned as Provincial Advisor.
 - 4.2.1. Move to appoint Tim Roots from Prince George as Advisor for BCWG in Fort St. John, Clay/Peter, carried.
 - 4.3. Update on Sergey B. appeal process: No update from BiCanada.
 - 4.3.1. A quick synopsis was provided for new Board members who weren’t familiar with the appeal.
 - 4.4. WSL invoice update: Have corresponded with Lucinda from WSL, but have not heard back.
5. Correspondence: Will leave correspondence item to be addressed in individual reports.
6. Office Administrator update:
 - 6.1. Clay is stepping down from Office Administrator position end of June, 2019.
 - 6.2. Gaming grant has been filed, and will hear back in August.
 - 6.3. Has set up email accounts for new Board members.
7. President Report:
 - 7.1. Have been spending time on BCWG details, and finding new candidate for Prov. Advisor.
 - 7.2. Been in discussions with BiCan on Open Nationals, which will be addressed in item 12.2.
 - 7.3. Spending time sorting through emails to get on to speed for new position of President.
8. Treasurer Report – report submitted



Biathlon BC Board of Directors

- 8.1. Suggestion to wait for outcome of Gaming grants prior to finalizing GIC account.
9. Vice President, Administration Report; coaching and official developing committee:
 - 9.1. Course for dryland coach development planned for PG.
 - 9.2. Have sent out a request for expression of interest from individuals who are wanting coaching or official development.
 - 9.3. Will approach clubs to learn what development opportunities they are interested in hosting, and what type of support they would need.
 - 9.3.1. Chris from Telemark indicated that Telemark is wanting to offer a gold coaching course in Fall.
 - 9.4. Need to focus on getting more learning facilitators in BC.
 - 9.4.1. Have spoken with Jacqueline from BiCan about possibly coming to BC to put on an LF course.
10. Vice President, Programs Report; training camps schedule and update:
 - 10.1. Working on athletes manual, revising athletes qualifications for nationals.
 - 10.1.1. BiCan currently working on a pilot project for an Open Nationals. More info will be provided in July.
 - 10.2. Good registration for development camps coming up, except on Vancouver Island.
 - 10.2.1. Need to take a look at how to get athletes to register for summer camps.
 - 10.3. Discussion around registration process for camps, and whether camps be made mandatory or not.
 - 10.3.1. Have used different models over the years, and will consider how best to offer camps that consider athletes needs, clubs capacities, and BiBC resources.
 - 10.4. Currently dealing with one letter of appeal for HP squad, which is still in process.
11. Vice President, Marketing report; Marketing and sponsorship update: submitted.
 - 11.1. Discussion on how to best help development squad athletes meet their set objectives.
 - 11.2. Discussion around appropriate sponsors that reflect BiBC's values and objectives.



Biathlon BC Board of Directors

- 11.2.1. Will ask Gary to put together policy/guidelines on what type of sponsors BiBC would be a good fit for BiBC.

12. New Business

- 12.1. Target Tester update, and capital cost approval: Discussion around costs associated with building target testers.
 - 12.1.1. Motion to allocate \$560 towards target tester expenses, Clay/Arian, carried.
- 12.2. Open Nationals – BiCan is developing pilot project to host an Open Nationals which will allow for more athletes to attend, and to get more range in the level of competition.
 - 12.2.1. Athlete Development Committee will begin working on putting together information that provides direction for athletes and clubs re: Open Nationals.
 - 12.2.2. More information will be coming in July, at which time Board will continue the discussion about how BiBC will approach the event.
- 12.3. Hosting policy revisions: Clay has continued to work on revisions to hosting policy, and will present a draft to the Board for review.
- 12.4. BiBC email accounts: Best practice that all executive have BiBC accounts to allow for continuity when there is change of positions (refer to item 6.3).
- 12.5. Office manager position: Discussion of job posting and where and when to post (posting had previously been sent to Board members for review).
 - 12.5.1. Clay will post on BiBC website and BiCan website this week.
- 12.6. Meeting/teleconference plan: Discussion on what teleconferencing plan to use for Board meetings.
 - 12.6.1. Arian will set up the system that he currently uses, to be tried out for the next BiBC Board meeting.
- 12.7. Mobile Biathlon Demo Day: Charles and Arian have been in conversation with Rob regarding the use of the eko rifles for a demo day at Abbotsford Fish and Game club. Have an estimation of expense of \$370, and are requesting some funding support for the event.
- 12.8. Arian attended a WOP Sports Partners meeting in Squamish, and gave a summary of meeting discussions, including that fees will be the same for next season, and that there will more personnel hired (coach and admin) to help grow/improve the program.
 - 12.8.1. Will work with Clay to put together a plan for cost sharing that can be applied to all BiBC clubs wanting to hold a similar event.

13. Next Board Meeting: July 21st, 2019

14. Adjournment: Motion to adjourn, Kevin/ Charles, 20:23