



## Biathlon BC Board of Directors

### Meeting Minutes

**Directors:** Kevin Moutray, Peter Algra, Clay Whitman, Rob Schnider, Chris Halldorson, Arian Soheili, Charles Finch, Gary Tate, Felicia O’Gorman.

**Administrator:** Lynn Algra

**Date:** 2019 September 22<sup>nd</sup> at 1900hrs

**Connect via** “Lunch Room”

**Meeting link is** <https://nwpbx.3cx.net/join/sNoDsm8SCQ9CbB5nk748LvtL> or by phone at 6046598621, enter the PIN 7176226

1. Call to order – 19:13
2. Approval of agenda – Gary/Chris, carried
3. Approval of last minutes (August 18<sup>th</sup>, 2019) – Peter/Rob, carried
4. Old business
  - 4.1. BCWG update – Tim Roots is getting engagement from BC Games. He has done a site visit. Everything seems to be on track.
  - 4.2. Open Nationals – a proposal for the BC team for nationals will be discussed by the VP – Programs.
5. Office Administrator update – Lynn can do deposits and inform Rob if she receives cheques. Discussion around social media accounts.
6. President Report – BiCan AGM was short and concise. Number of directors has gone from 7 to 7-10. Discussion about getting minutes of BiCan minutes. Discussion about opportunities to take Competition-Introduction. There was consensus to request Biathlon Canada to provide minutes of their board meetings to Biathlon BC as a member of Biathlon Canada.
7. Treasurer Report - Accounts are looking good. Still have some fees to come in, which will show a balanced budget. Financials have been submitted for annual review. Report of financials to date will be put in drop box.
8. Motion to adjourn due to technical difficulties, and continue on September 23<sup>rd</sup> at 19:00 hrs. – Chris/Arian, adjourned.
9. Call to order, September 23<sup>rd</sup>, 19:00.



## Biathlon BC Board of Directors

10. Vice President, Administration Report; coaching and official developing committee. TDs for the BC Cups have been appointed, and competition formats will be determined by the next meeting.
11. Vice President, Programs Report; training camps schedule and update. Discussion of plan for 2020 nationals and HP grants. Discussion of providing a subsidy to our best athletes. Discussion about need to get expressions of interest from athletes, coaches, support staff. Peter and Chris will keep sending out details and proposals for the board to consider. Peter discussed a HP Grant system that incorporated a base level of funding, and additional funding based on performance.
12. Vice President, Marketing report; Marketing and sponsorship update. Gary gave an update on his pursuit of sponsorship activities.
13. New Business
  - 13.1. Bank deposits. Lynn can make deposits of cheques at the bank.
  - 13.2. Financial Review Engagement (Andrew Tse). Rob updated the board that the review will be ready in time.
  - 13.3. Approval of budget as presented at AGM. Approved.
  - 13.4. BiBC Camps - cancellation fee policy. A policy will be set for each camp, and clearly stated in the registration.
  - 13.5. Recognition of athletes. Discussion about providing recognition to athletes based on different criteria.
  - 13.6. Membership in Sport BC. Moved by Peter to join Sport BC. Seconded by Clay. Approved by consensus
  - 13.7. Use of GotoMeeting. Motion by Peter to use gotomeeting in the future. Seconded by Clay, Approved by consensus.
14. Next Board meeting – Sunday, October 20<sup>th</sup>
15. Adjournment Moved by Clay, seconded by Chris, adjourned.