



Biathlon BC Board of Directors

Meeting Minutes

Directors: Kevin Moutray, Peter Algra, Clay Whitman, Felicia O’Gorman, Chris Halldorson, Gary Tate
Administrator: Lynn Algra
Regrets: Rob Schneider, Arian Soheili, Charles Finch

Date: 2019 October 20, at 1900hrs

Connect via computer, tablet or smartphone at <https://global.gotomeeting.com/join/244161949>

1. Call to order: 19:10 hrs
2. Approval of agenda – Chris/Clay, carried
3. Approval of last minutes (September 22nd/23rd, 2019) – Chris, Clay, carried
4. Old business
 - 4.1. BCWG update
 - 4.1.1. Kevin has no update at this time, but will keep Board informed of progress
 - 4.1.2. A request was made to borrow equipment – Lynn will provide rental form to organizing committee, and will communicate rental fee.
 - 4.1.3. It was noted that if officials or coaches do not use BCWG official accommodations they will need to arrange their own at their expense.
 - 4.2. Open Nationals – no new information has come from Biathlon Canada this past month.
5. Office Administrator update, submitted.
 - 5.1. Move to adopt Office Administrator’s report, as submitted. Chris/Gary, carried.
 - 5.2. Lynn was asked to respond to Gaming Branch, and will discuss the response required with Rob and Kevin.
6. President Report
 - 6.1. Attended recent BiBC camp.
 - 6.2. Has been in communication with Heather at BiCan regarding membership fees, to determine why they are lower this year. Waiting for a response prior to submitting final report to ViaSport (ViaSport has given an extension on report, to allow time for this matter to get rectified)
7. Treasurer Report – submitted
 - 7.1. Review of financial statement.



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- 7.1.1. Kevin will clarify whether debit item is meant to be credit.
- 7.2. Move to adopt budget as submitted – Felicia/Clay, carried
8. Vice President, Administration Report; coaching and official developing committee
 - 8.1. Information presented on officials and coaching courses to be offered this season
 - 8.1.1. 2 to 4 officials courses – SLNC, PG, Ft St. John, Mt. Washington
 - 8.1.2. Kelowna has already completed a coaching course, with others planned at SLNC and PG.
 - 8.1.3. Learning Facilitator course will run in November in Richmond.
 - 8.1.4. Clay and Jess will be fulfilling master coach facilitator requirements.
 - 8.2. Move to adopt VP, Admin report as presented. Clay/Chris, carried.
 - 8.2.1. Discussion on revenues and subsidies for clubs that host courses
 - 8.2.1.1. Clay will send information to clubs regarding these items.
9. Vice President, Programs Report; training camps schedule and update
 - 9.1. Information on camps is included in Office Administrator report
 - 9.2. Discussion around plans for trial events.
 - 9.2.1. One BC coach will attend to provide support.
 - 9.2.2. Athletes/clubs attending are arranging own accommodation, etc.
 - 9.3. Moved to adopt VP, Admin report. Peter/Clay, carried.
10. Vice President, Marketing report; Marketing and sponsorship update.
 - 10.1. Update on work done on sponsorship inquiries and requests. Seeking cash donations, though currently exploring possible discounts of supplies.
 - 10.1.1. Suggestion that policy is needed to outline opportunities/requirements for companies offering discounts on equipment/supplies.
 - 10.2. Companies tend to want to donate to local or regional events/groups, rather than provincial, so focus is on sponsorship from companies within areas that are hosting BC Cups.
 - 10.2.1. Chris will forward info to Gary regarding possible sponsorship opportunity.
 - 10.3. Still waiting to hear from Sport BC regarding tax status.
 - 10.4. Move to adopt report as presented. Gary/Clay.



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11. New Business

- 11.1. BiBC's Revised Hosting Policy for Discussion and Approval (sent via email to Board)
 - 11.1.1. Review and discussion of revisions to hosting policy.
 - 11.1.2. Move to accept hosting policy as presented. Clay/Peter, carried.
- 11.2. Biathlon Canada Hosting Policy (sent via email to Board)
 - 11.2.1. Review of revisions to BiCan hosting policy, noting the most significant one for BiBC clubs as the change of distance to penalty loop for Sr. age categories.
 - 11.2.1.1. Lynn will email TDs and OCs of BC Cups to ensure they are all aware of this change.
- 11.3. BiBC Strategic Meeting – date set for Sunday, November 3rd.
 - 11.3.1. Items for discussion were compiled.
 - 11.3.2. Where possible, Board members will plan to meet in groups, for the online strategic planning session.
- 11.4. Budget proposal for Nationals
 - 11.4.1. Review and discussion of proposal presented by Peter.
 - 11.4.1.1. Peter will send out options via survey monkey to Board, to gather more input on how to fine tune proposal for National's funding. Will present revisions to Board after survey data is compiled.

12. Next Board meeting – Sunday, November 17th at 19:00 hrs.

13. Move to adjourn – Gary, 20:35.