



## Biathlon BC Board of Directors

### Meeting Minutes

**Directors:** Kevin Moutray, Peter Algra, Clay Whitman, Felicia O’Gorman, Chris Halldorson, Gary Tate,  
**Administrator:** Lynn Algra  
**Regrets:** Rob Schnider  
**Absent:** Arian Soheili, Charles Finch

**Date:** 2020 March 8<sup>th</sup>, at 1900hrs

1. Call to order: 7:03 p.m.
2. Approval of agenda: Clay/Peter, approved.
3. Approval of previous minutes: January 19, 2020 and February 16<sup>th</sup>, 2020 – Felicia/Clay, approved.
4. Old business
  - 4.1. BCWG summary - Biathlon event went well, with lots of positive feedback from athletes and parents.
    - 4.1.1. Fort St. John has expressed interest in starting a club – Kevin will post resources to help in this venture.
    - 4.1.2. Discussion re: consideration of venues that don’t have ranges/venue already in place.
      - 4.1.2.1. Concern expressed about having biathlon cut from the Games if there was a year that it was not held due to lack of venue.
    - 4.1.3. Would like to recognize contributions of volunteer officials who put a lot of time and effort into preparing the venue
      - 4.1.3.1. Motion to budget for up to ten \$25 gift cards, Clay/Chris, carried
      - 4.1.3.2. Kevin will send Felicia names and addresses of officials to be included.
      - 4.1.3.3. Felicia will purchase gift cards and send letter of recognition from BiBC
  - 4.2. Nationals update – everything is on track
    - 4.2.1. National grants have been sent to athletes.
  - 4.3. Fund allocation for updating BiBC website – discussion of what is good and what is needed for website update.
    - 4.3.1. Board members to send more ideas to Lynn, and info and proposal for updates will be presented at AGM.
    - 4.3.2. Suggested that a director at large can take on social media monitoring.
      - 4.3.2.1. Gary Tate volunteered to take this role on currently.
  - 4.4. AGM planning
    - 4.4.1. Three clubs have expressed interest to host AGM



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- 4.4.2. Discussion about each venue, and what each one would need to have in place.
  - 4.4.2.1. Kevin will be in touch with each club to confirm internet access.
- 4.4.3. Discussion about positions up for election – Clay will confirm these positions
- 4.4.4. Next step to post job descriptions for positions.
- 4.4.5. Decision about AGM location will be made by Board via email
5. Office Administrator update – have been focused on supporting national preparation, coach development planning and membership items.
6. President Report – communication with BiCan about CWG age span.
  - 6.1. Discussion
7. Treasurer Report (submitted) – discussion about submitted report
  - 7.1. Kevin will talk with Rob to ensure grant spending is done according to guidelines.
8. Vice President, Administration Report; coaching and official developing committee
  - 8.1. Officials committee has had first meeting, and will be contacting clubs to see what interest there is for offering courses this year.
  - 8.2. Coaching committee will be meeting this week.
  - 8.3. Compiling review of courses/events from this last year.
9. Vice President, Programs Report; training camps schedule and update
  - 9.1. Athlete percentages have been updated, showing 21 Sr. Girls and Sr. Boys qualifying for Development and Youth Squad – squads will be confirmed prior to AGM.
  - 9.2. Presented info on athletes receiving grants – under budget.
  - 9.3. BC Cup points will be posted on website
  - 9.4. Will start awarding club trophy again, and will present at this years AGM.
10. Vice President, Marketing report; Marketing and sponsorship update
  - 10.1. Information on BC Amateur Sports Fund – will put link on webpage.
  - 10.2. Looking into other charitable foundations that clubs have access to.
  - 10.3. Will send thank you letter to Cliff Bar for its support at BC Cups.
11. New Business – no new business
12. Next Board meeting – Sunday, April 19<sup>th</sup>, 2020
13. Adjournment – 8:02 p.m., Chris/Clay, carried.