



Biathlon BC Board of Directors

Meeting Minutes

Directors: Kevin Moutray, Peter Algra, Clay Whitman, Rob Schnider, Felicia O’Gorman, Chris Halldorson, Gary Tate, Arian Soheili

Administrator: Lynn Algra

Absent: Charles Finch

Date: 2020 April 19th, at 1900hrs

1. Call to order – 19:01
2. Approval of agenda – Clay/Chris, approved
3. Approval of last minutes – Clay/Peter, approved
4. Old business
 - 4.1. BiBC website update – Lynn is currently researching designer templates, and will present options to Board before moving forward.
 - 4.1.1. Chris has contact inform on BiCan website template that he will provide for Lynn
 - 4.2. AGM planning – will be hosting online AGM on 24th, 2020
 - 4.2.1. Discussion about whether a workshop(s) should be provided for membership on the morning prior to the AGM.
 - 4.2.1.1. Ideas for workshop from Board members to be sent to Lynn by April 27th
 - 4.2.2. Discussion about terms of Director at Large positions
 - 4.2.2.1. It was agreed that the interpretation of bylaws stipulates that the Director at Large terms are for one year
 - 4.2.3. Lynn will send out information about AGM to clubs, including accurate descriptions of Board positions up for election (found in bylaws)
 - 4.3. Via Sport Contribution Agreement – discussion and agreement that Board members should take online training on Safe Sport
5. Office Administrator update
 - 5.1. Have received intention from Cariboo club in host BC Cup in Janaury, 2020
 - 5.2. Received Bican certificate of insurance, and have added contagion insurance
 - 5.3. Ryan Elden met online with athletes for a post season discussion, and will send in a report
 - 5.4. Discussed and agreed that BiBC’s Go To Meeting membership can be shared with clubs should they want to host online meetings during this time. Will post access link on the website
6. President Report
 - 6.1. Roddy Ward from BiCan, recognized the strong athletes coming from BC. He expressed interest in being able to receive updates on BC athlete progress over the season



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- 6.2. Prince George expressed an interest in hosting Nationals in the next two years, as well as hosting a Western Champs event.
- 6.3. Successful Virtual National event was held, including online training for coaches, which suggest that this can be a good option for training in the future.
- 6.4. Have been participating in ViaSport webinars
- 6.5. Looking at challenges that have been effecting clubs as a result of restrictions around CoVid19
7. Treasurer Report
 - 7.1. Emailed budget to Board for viewing - it shows that financials are in good shape
 - 7.2. Indicated expenditures that need to happen prior to financial year end, including purchasing medals and awards.
 - 7.2.1. Rob will send contact info for medal source to Kevin
8. Vice President, Administration Report; coaching and official developing committee
 - 8.1. Trained 24 silver coaches this season and 2 Community coaching facilitators (not a lot of gold coaches trained, but that often follows after training silver coaches)
 - 8.2. Trained 36 intro level officials, 4 advanced, and 5 technical officials
 - 8.3. Waiting for BiCanada to set its next competition season prior to BiBC setting one.
9. Vice President, Programs Report; training camps schedule and update
 - 9.1. Will be an online training camp for BiBC squads in May
 - 9.2. BiCan is getting Gold Medal Profile. Discussion on the benefits of this status, including being able to track athletes toward medal performances
10. Vice President, Marketing report; Marketing and sponsorship update
 - 10.1. Update on use of BiBC's social media platforms, including postings of coach of the year awards (congrats to Peter Algra and Jess Blenkarn), and interviews with BC's senior athletes
 - 10.2. Would like to profile some of BiBC's sponsors and encourage members to use these businesses
 - 10.3. Arian suggested meeting with Gary to put together a marketing strategy for BiBC
 - 10.4. Peter will send contact info to Gary regarding the running of fundraising ventures. Discussion.
11. New Business
 - 11.1. Covid 19 Challenges – Discussion of how to address challenges for BiBC, for clubs and for athlete training.
 - 11.1.1. Suggestion to send out a statement to clubs acknowledging the challenges with CoVid, and to invite them to reach out should they need guidance, or have comments or questions.



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11.2. Provincial Coaching - Peter presented proposal to have BiBC provincial coach, Jess Blenkarn, take on a technical role that would include tracking and monitoring of athlete performance and YTP planning. Discussion of the benefits for BiBC and its athletes.

11.3. Budget

11.3.1. Discussion on budgeting for the proposed technical position (see item 11.2)

11.3.1.1. Peter will prepare a budget for the proposed position, and will send it to Board via email

11.3.2. Rob will send out budget to Board members for review prior to finalizing next year's budget

11.4. Arian provided information on donations from software company, and an application process for possible free software. Discussion.

11.4.1. Arian will submit application

12. Next Board meeting - Friday, May 22nd, 7:00 p.m.

13. Adjournment – Arian/Chris, moved - 8:51 p.m.