



Biathlon BC Board of Directors

Meeting Minutes

Directors: Kevin Moutray, Clay Whitman, Chris Halldorson, Felicia O’Gorman, Aaron Sinclair

Administrator: Lynn Algra

Regrets: Gary Tate

Guest: Laura Bot

Date: 2020 September 20th, at 7:00 p.m.

1. Call to order - 7:08 p.m.
 2. Approval of agenda - Chris/Aaron, carried
 3. Approval of minutes from August 23rd Board meeting - Felicia/Aaron, carried
 4. Old business
 - 4.1. Return to Sport Phase 3 - review and discussion of the details of phase 3
 - 4.1.1. Move to adopt Phase 3 Return to Sport document
 - 4.1.1.1. Lynn will post document
 5. Office Administrator - update on last months admin tasks, status of new website, and discussion around target tester
 - 5.1. Will look at having target tester demo during Development squad camp
 6. President Report - busy with communication with ViaSport around covid related issues and return to sport, and jr/youth trials
 7. Treasurer Report (circulated via email) - update on grants and heritage fund, revision in financial spread sheet, and direction to move toward electronic payments
- Clayton joined - 7:35 p.m.
8. Vice President, Administration Report; coaching and official developing committee
 - 8.1. update on officials training including upcoming competition committee meeting, Leaders course this Fall, and TD application



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- 8.2. Update on coaching development, noting online workshops to continue into Fall
 9. Vice President, Programs Report; training camps schedule and update
 - 9.1. working with Provincial coach on event planning, training camps, race guidelines, and athlete training tools
 - 9.2. Working with BiCan on National competition protocols
 - 9.3. Update on National and International competition
 10. Vice President, Marketing report; Marketing and sponsorship - discussion re: grants, and update on current marketing strategies
 11. New Business
 - 11.1. Youth/Jr Trials
 - 11.1.1. Planning for event moving forward with decision by Nov 1st
 - 11.1.2. Discussion around supporting PG's current use of technology through grant to help expand it's capabilities
 - 11.1.2.1. Move to provide \$1000 grant for the purpose of expanding the camera technology currently used at Prince George range - Chris/Clay
 - 11.2. Update on athlete manual - review of revisions, and discussion around competition requirements for BiBC athletes
 - 11.2.1. Move to accept the athletes manual as presented, Chris/Clay, opposed by Aaron, carried
- Guest Laura Bot joined - 8:30 p.m.
- 11.3. Update on grants - discussion re: the distribution of grants from tour grants to training grants for this year, due to uncertainty of competitions
 - 11.3.1. Move to adopt grant proposal - Chris/Clay
 - 11.4. Update on Vernon camp
 - 11.4.1. running as planned, with covid precautions in place
 - 11.4.2. Provincial coach and one other paid coach to be hired for camp
 - 11.5. Question regarding conflict of interest in coaching squad camps - discussion



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- 11.5.1. Will advertise for paid camp coach position, and development coach positions at the same time, with criteria and deadline for application, so that all eligible coaches in province are aware of position
- 11.5.2. Anyone who applies will not be part of selection committee to insure that there is no conflict
- 11.6. Update on provincial coach development program - discussion
 - 11.6.1. Move to adopt proposal for the provincial coach development program, Chris/Felicia
- 11.7. Funding request of \$3000 to cover volunteer coach expenses in provincial coach development program - discussion
 - 11.7.1. Move to reimburse camp expenses for three selected provincial development coaches up to \$500 each - Clay/Felicia, carried
- 11.8. Appointment of New BiBC Board Secretary
 - 11.8.1. Felicia was thanked for her time serving on the BiBC Board
 - 11.8.2. Laura Bot was appointed as the new BiBC Board Secretary
- 11.9. Member Requirements for Gaming Grants - discussion on increasing club membership to meet grant requirements
 - 11.9.1. Move that BiBC waive the membership fee for the 20/21 season for Black Jack, Larch Hills, and Fort St. John
 - 11.9.1.1. Kevin will contact clubs
12. Next Board meeting – Sunday, October 18th, 2020
13. Adjournment - Felicia/Chris, adjourned at 9:55 p.m.