



January 2020

## **Officials Development Committee**

The purpose of the officials development committee is to facilitate the development of Biathlon Canada certified officials throughout the province.

### **Committee Structure**

- Chaired by the Vice President – Administration, with 2 to 4 committee members appointed by the board.
- Members will serve a one year term which expires at the annual general meeting
- Members must be registered with Biathlon BC and must be certified officials at the Advanced level or higher.

### **Responsibilities of the Committee**

- Maintain a list of current active officials in the province and their certification level
- Create a strategic plan to ensure sufficient number and distribution of officials in the province
- Liaise with club officials representatives to identify candidates for Advanced, Leader, TD, Instructor certification
- Liaise with club officials representatives to organize entry and advanced officials workshops
- Liaise with Biathlon Canada to organize Leader, Technical Delegate and Instructor workshops
- Manage the financial administration of officials workshops through Biathlon BC's accounts with Biathlon Canada and the organizer
- Develop and administer the officials development subsidy program
- Report to the Operations Manager on completed officials workshops
- Assign Technical Delegates for BC Cups and BC Winter Games
- Other duties as assigned by the Board