



Biathlon BC Board of Directors

Meeting Minutes

Directors: Kevin Moutray, Clay Whitman, Chris Halldorson, Gary Tate, Aaron Sinclair, Laura Bot

Administrator: Lynn Algra

Date: 2020 October 18th, at 7:00 p.m.

1. Call to order - 7:02 p.m.
2. Approval of agenda - Chris/Aaron, carried
3. Approval of minutes from September 20th 2020 Board meeting – Aaron/Chris, carried
4. Old business
 - 4.1. Status update on Gaming Grant requirements to increase club membership.
Reached out to Black Jack and Ft. St John, Larch Hills accepted membership.
5. Office Administrator - update on last month's admin tasks, status of new website.
 - 5.1. Goal is to launch new website by end of October. Will share with Board prior to launch for feedback.
 - 5.2. Newsletter sent out using Mailchimp. Link will be added to Facebook Page. Clubs asked to contribute. Positive feedback from recipients.
6. President Report - busy with communication with ViaSport around covid related issues and return to sport. BiCan is keen for trials to go forward.
7. Treasurer Report (circulated via email) - Reviewed reports. Performing well. Received Heritage fund.
 - 7.1. Ideas to be submitted to Lynn prior to next Board Meeting for funding opportunities.
 - 7.2. Reviewed and discussed electric payment options. Moving forward with TD.
8. Vice President, Programs Report; training camps schedule and update
 - 8.1. Deadline for coaching position is October 18th. Selection process will begin.
 - 8.2. Update on developing guidelines for regional races.
 - 8.3. Update on pilot project – online Coaching Workshops
 - 8.4. Update on BiCan Return to Competition - Draft is complete and has been distributed



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- 8.5. Discussion Athlete Manual and grants – virtual meeting will be held to review Clayton joined - 7:35 p.m.
9. Vice President, Programs Report; training camps schedule and update
 - 9.1. Reviewed Provincial Health Order update and effect on hosting events/competitions
 - 9.2. Kimberly Coaching Course update
10. Vice President, Marketing report; Marketing and sponsorship - discussion re: marketing strategies and Athlete interviews posted on social media are being well received.
11. Next Board meeting – Sunday, November 15nd, 2020
12. Adjournment - Aaron/Gary, adjourned at 8:02 p.m.