



Biathlon BC Board of Directors

Meeting Minutes

Directors: Kevin Moutray, Clay Whitman, Chris Halldorson, Gary Tate, Aaron Sinclair, Laura Bot
Administrator: Lynn Algra

Date: 2020 November 15th, at 7:00 p.m.

1. Call to order - 7:03 p.m.
2. Approval of agenda - Aaron/Gary, carried
3. Approval of minutes from October 18th 2020 Board meeting – Kevin/Gary, carried
4. Old Business
 - 4.1. Status update on Gaming Grant requirements to increase club membership. Reached out to Black Jack and Ft. St John. No update
5. Office Administrator - Update on last month's admin tasks, status of new website.
 - 5.1. Website will be launched and next newsletter will go out by end of November.
 - 5.2. BC Games Society Meeting is meeting this week
6. President Report - Busy with communication with ViaSport around Covid related issues and return to sport. Focused on how to work together to ensure safety and how the season can move forward.
7. Treasurer Report (circulated via email) - Reviewed reports.
 - 7.1. Year end statements are close to completion. Will review at next board meeting.
 - 7.2. Electronic payment process will be set up in two weeks.
8. Vice President, Programs Report; training camps schedule and update.
 - 8.1. Shared Return to Competition Protocols. Adopted with amendment of the definition of buff and agreed to match mask requirements with current Provincial Health Order – Aaron/Gary, carried
 - 8.2. Confirming with Via Sport what is the maximum number of athletes at a competition as it is not specified in the current documentation
 - 8.3. High Performance Athlete Grant closes November 15th
 - 8.4. Reviewed BC Cup Schedule and changes
 - 8.5. Development Squad Camp – Looking for cross country specific coach in Vernon area.



Biathlon BC Board of Directors

9. Vice President, Marketing report; Marketing and sponsorship - discussion. Athlete highlights well received.
 - 9.1. High Performance Athletes who receive a grant will participate in social media for Biathlon BC. Chris to provide list of athlete names to Gary.
 - 9.2. Discussed BC Cup Series podium options and sponsorship opportunity.
- Clay joined – 8:05 p.m.
10. Vice President, Administration Report; training camps schedule and update
 - 10.1. Discussed coaching workshop and multisport module opportunities for participant reimbursements. Will review coach development budget in February.
 - 10.2. Death and Talent Squad camps are still scheduled to move forward based on current Provincial Health requirements. Waiting to see the updated Provincial Health Order and will make changes as needed. Communication will be made to athletes as information/requirements are available. Will look at providing additional local camps for athletes that are not able to attend due to travel restrictions.
11. New Business
 - 11.1. Reviewed funding options submitted. Moved to allocate \$40,000 Club Support, \$5000 Coach Development, \$1000 Promotion, \$5000 Hosting Support, Aaron/Chris
 - 11.2. Grant applications will be created by Clay for Hosting Support and Chris for Club Support.
12. Next Board meeting – Sunday, December 13th, 2020
13. Adjournment - Chris/Gary, adjourned at 9:05 p.m.