



## Biathlon BC Board of Directors

### Meeting Minutes

Directors: Kevin Moutray, Clay Whitman, Chris Halldorson, Gary Tate, Aaron Sinclair, Laura Bot  
Administrator: Lynn Algra

Date: 2020 December 13th, at 7:00 p.m.

1. Call to order - 7:02 p.m.
2. Approval of agenda - Aaron/Gary, carried
3. Approval of minutes from November 15<sup>th</sup> 2020 Board meeting – Aaron/Gary, carried
4. Old Business
  - 4.1. Status update on Gaming Grant requirements to increase club membership. Reached out to Black Jack and Ft. St John. No update
  - 4.2. Status of Club Support Grant Application – Discussed under Vice President, Programs Report 11.2.
5. Office Administrator - Update on last month's admin tasks, status of new website
  - 5.1. December newsletter will include information for the BC Winter Games, Canada Winter Games and Club Grant
  - 5.2. Spam issue with Contact Us form on website. Installing anti-spam program to resolve
  - 5.3. Coaching grant received two submissions
  - 5.4. Club grant application will be added to the website as a google form. Chris to provide application to Lynn
  - 5.5. HP grants have been submitted. Lynn to provide list of accepted application to Aaron so money can be issued
6. President Report - Busy with communication with ViaSport around Covid related issues and return to sport information. Information and updates were distributed to the Board via email
  - 6.1. All Sport Meeting will be held December 15<sup>th</sup>. Home club language will be addressed
  - 6.2. CSI athletes are permitted to travel and Via Sport is in support of decision
7. Treasurer Report (circulated via email) - Reviewed reports. Performing well.
  - 7.1. Updated chart accounts make year-end more efficient
  - 7.2. Electronic payment process setup is almost complete – waiting to hear back from TD



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- 7.3. Reviewed 2019/20 Financial Statements. Moved to accepted 2019/20 Financial Statements. Aaron/Clay
8. Vice President, Administration Report; training camps schedule and update. Mostly on hold due to COVID
  - 8.1. Grant Application for Hosting Support is on hold as clubs cannot host events. Will revisit in January when next Provincial Health Order is updated
9. Vice President, Marketing report; Marketing and sponsorship - discussion.
  - 9.1. Podium update – Options for custom banner for \$900. Will look for possible sponsorship
  - 9.2. Cliff Bars received. Will use them at events if and when they occur
10. New Business
  - 10.1. BC Winter Games update
    - 10.1.1. Discussed coaching requirements. Exceptions have been requested previously as we have not been able to meet Competition Introduction Certified Coach requirements. Reviewed coach training and funding support opportunities. Motion made to follow BC Winter Games coaching requirements. Clay/Aaron  
  
Chris Halldorson joined 7:29 pm
      - 10.1.2. Coaching level requirements and training opportunities will be communicated to the clubs so they can plan ahead and ensure they meet the needed coaching certifications. Lynn to organize an online meeting for clubs and parents in January to review requirements
11. Vice President, Programs Report; training camps schedule and update. Currently all is cancelled.
  - 11.1. Biathlon Canada is issuing challenges to athletes
  - 11.2. Reviewed Club Support Grant Application. Application amendments include changing deadline to February 1, 2021 and the reporting period will be extended to September 15, 2021. Applications will be reviewed by Chris, Aaron and Gary. Moved to accept Club Support Grant Application as amended. Chris/Aaron.
12. New Business Continued
  - 12.1. Canada Winter Games Update
    - 12.1.1. P.E.I. has a strong organizing committee and is completing facility upgrades



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12.1.2. Age Categories changed from last event. Is currently 15-19

12.1.3. Discussed coaching standards and how to attract athletes. Lynn will include Canada Winter Games information during the January online meeting for clubs and parents for the BC Winter Games

12.2. Biathlon courses online

12.2.1. Cadets have funding to train coaches and waiting for Biathlon Canada to approve online courses

12.3. BCWG Coach Certification

12.3.1. See discussion point BC Winter Games point 10.1.1. agreed to follow requirements.

12.4. BC Cup schedule

12.4.1. Reviewed current schedule. BC Cup #1 in Quesnel is cancelled.

12.4.2. Update on current PHO constraints and possible alternatives for athletes if more events are cancelled. Discussed travel concerns for Carded Athletes who are exempted from PHO travel restrictions. Move to cancel BC Cup 1 and 2 - Clay/Aaron. Move to replace BC Cup 1 and 2 with Carded Athlete camp in Vanderhoof - Clay/Aaron Chris opposed if not in Phase 3

12.5. BiBC Head Coach

12.5.1. Head Coach has opportunity to coach in Europe. Want to endorse if competition moves forward. Discussed how opportunity will benefit the organization going forward and current challenges with camps/events being cancelled

Clay Whitman recused and left meeting at 8:32 pm

12.5.2. Discussed 2021/22 funding for position. Current financial position permits funding. Move to include funding the Head Coach and Technical Director contract in the 2021/22 budget - Chris/Aaron

13. Next Board meeting – Sunday, January 17<sup>th</sup>, 2020

14. Adjournment – Aaron/Chris/, adjourned at 8:49 p.m.