



## Biathlon BC Board of Directors Meeting Minutes

Directors: Kevin Moutray, Clay Whitman, Chris Halldorson, Gary Tate, Aaron Sinclair, Laura Bot  
Administrator: Lynn Algra

Date: 2021 January 17th, at 7:00 p.m.

1. Call to order - 7:01 p.m.
2. Approval of agenda - Aaron/Gary, carried
3. Approval of minutes from December 13<sup>th</sup> 2020 Board meeting – Chris/Clay, carried
4. Old Business
  - 4.1. Status update on Gaming Grant requirements to increase club membership. Lynn will follow up with Black Jack and Kevin will contact Ft St John
5. Office Administrator - Update on last month's admin tasks
  - 5.1. BC Winter/Canada Games Meeting well received. 26 attendees and from all around the province. Reviewed coaching requirements and grants. All updates will be included in the monthly newsletter
  - 5.2. Website update. Resolving spam issue on website. Gathering pricing for someone to maintain and host website on an ongoing basis.
6. President Report - Busy with communication with ViaSport around Covid related issues and return to sport information. Information and updates were distributed to the Board via email
  - 6.1. All Sport Meeting December 15<sup>th</sup> discussion
  - 6.2. Via Sport Task Force is an available to help with policies
  - 6.3. Biathlon Canada Nationals is cancelled. Lynn to add announcement link to the website. Alternative forms of competition will be announced.
  - 6.4. Medals arrived. Gary to pick up
7. Treasurer Report (circulated via email) - Reviewed reports as presented. Performing well.
8. Vice President, Administration Report; training camps schedule and update.
  - 8.1. Multi Sport Grants are open until January 31, 2021.
  - 8.2. Grant Application for Hosting Support is still on hold as there are no events
  - 8.3. Vanderhoof Camp is moving forward. Conducting three evaluations during the camp.
  - 8.4. Awarded grant for Coach Development Camp for Northern BC. Application was made by Jess.
9. Vice President, Programs Report; training camps schedule and update.
  - 9.1. Biathlon Canada has cancelled Nationals and is issuing challenges to athletes for senior athletes.

- 9.2. Club Support Grant Application update. Five clubs have been approved and expecting more.
- 9.3. Excellence Funding – Jess is working on application. Would provide long term support for our programs.
- 9.4. Post-secondary opportunities. Jess will be in contact with all graduating Athletes to communicate post-secondary opportunities.
- 9.5. Vanderhoof camp is moving forward. Sixteen athletes will be attending.
- 9.6. Accessing process for carded athlete and squad selection.
- 9.7. BC Cup 3 and U13 update. Will depend if travel restrictions are lifted. Clay to contact Whistler to see if they are still willing/able to host. Special Board Meeting to be held January 20<sup>th</sup> 2021 at 8:30 to discuss further.

10. Vice President, Marketing report; Marketing and sponsorship - discussion.

- 10.1. Gathering quotes for banners
- 10.2. High Performance Athletes have been submitting content as required by grant.

11. New Business

11.1. Biathlon BC Strategic Plan Working Group

11.1.1. Need to update current Strategic Plan (circulated via email). Each board member is to review and a meeting will be set to review and revise. Needs to be completed by April 30, 2021.

11.1.2. Current plan will be distributed to membership for feedback

11.2. Tour Grants

11.2.1. Discussed using remaining grant budget to support athletes traveling outside of Canada. Motion made to provide Tour Grants to Athletes. Chris/Gary, carried

12. Next Board meeting – Sunday, February 21<sup>st</sup>, 2020

13. Adjournment – Gary/Aaron at 8:34 p.m.