



Biathlon BC Board of Directors
Meeting Minutes

Directors: Kevin Moutray, Clay Whitman, Chris Halldorson, Gary Tate, Aaron Sinclair, Laura Bot

Administrator: Lynn Algra

Date: 2021 May 2nd, at 7:00 p.m.

1. Call to order - 7:01 p.m.
2. Approval of agenda. Clay/Aaron, carried.
3. Approval of minutes from April 18th, 2021 monthly Board Meeting and Special Board Meeting April 25th 2021. Clay/Gary, carried.
4. Old Business
 - 4.1. Biathlon BC Strategic Plan working group update. Reviewed draft. Motion to adopt Biathlon BC Strategic Plan. Chris/Clay, carried.
 - 4.2. Athlete development budget. Reviewed and discussed budget as presented by Chris. Added \$2,500 for wax to budget. Deficit will be funding by unrestricted reserve or the Excellence Funding. Motion to approve budget for 2021/22 season. Aaron/Clay, carried.
 - 4.3. 2021/22 Budget. Aaron proposed using profit and loss statements to track the performance of all areas (squads, competitions). All members agreed. Aaron will implement and present format at the next monthly board meeting.
 - 4.4. AGM update. Lynn has posted information in the last newsletter and on the BiBC website. Agenda and supporting reports will be posted a week prior to the AGM. Reviewed presentation schedule and agenda.
5. Office Administrator - Update on last month's admin tasks.
 - 5.1. Preparing for AGM and setting up Zone 4.
6. President Report - communication update.
 - 6.1. Via Sport update. High performance travel is not permitted. It is helpful to have clear guidance. Kevin has been in communication with coaches and parents.
 - 6.2. Attended BiCan virtual award and year-end ceremony.
7. Treasurer Report - No monthly report presented. Preparing for AGM.



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8. Vice President, Administration Report; training camps schedule and update.
 - 8.1. Working on upcoming season's schedule. In communication with clubs to determine hosting clubs. Waiting to hear from BiCan regarding the location of Nationals.
9. Vice President, Programs Report; training camps schedule and update.
 - 9.1. May Camp has been cancelled due to travel restrictions.
 - 9.2. Athletes have been notified of their squad nominations. Nominations will be accepted through an online form available on the website.
 - 9.3. Jessica was able to negotiate an equipment discount for athletes.
10. Vice President, Marketing report; Marketing and sponsorship – no new updates.
11. New Business - None
12. Next Board meeting – AGM May 16th, 2021 and Monthly Board Meeting Sunday, June 20st, 2021.
13. Adjournment –at 8:27 p.m. Aaron/Chris, carried.