



Biathlon BC Board of Directors
Meeting Minutes

Directors: Kevin Moutray, Clay Whitman, Chris Halldorson, Gary Tate, Laura Bot, Aaron Sinclair

Administrator: Julia Ransom

Head Coach/Technical Director: Jessica Blenkarn

Date: September 19, 2021 at 7:00 p.m.

1. Call to order - 7:02 p.m.
2. Approval of agenda. Added New Business 11.3 External Sports Credit and 11.4 Gaming Grant. Aaron/Chris, carried.
3. Approval of minutes from August 8th, 2021 monthly Board Meeting. Aaron/Julia, carried.
4. Old Business - None
5. Office Administrator - Update on last month's admin tasks.
 - 5.1. BCSIS reporting is up to date.
 - 5.2. Newsletter will be going out and will include volunteer of the month and a brief report of the club development grants.
 - 5.3. Website is being kept up to date.
 - 5.4. Nationals planning meetings are moving forward.
6. Treasurer Report (circulated via email)– Reviewed reports as presented.
 - 6.1. Final draft of year-end statements with an unqualified opinion have been completed by KPMG. Motion to accept year end statements as presented. Aaron/Gary. No discussion or opposition. Approved. Previous accounting firm did not file prior year ends to CRA. This is being corrected. If penalties are incurred may need to claim costs from previous firm.
 - 6.2. Membership revenues from Biathlon Canada update. Aaron will follow up on the status as there are funds outstanding from last year.
7. Vice President, Administration Report; coaching and official developing committee report circulated to all directors via email.
 - 7.1. Competition committee update. Technical Delegates for the BC Cups have been identified for the BC Cups: Clay Whitman for BC Cup 1, Sheldon Clare for BC Cup 2, Ian Hartley for BC Cup 3.



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7.2. Officials Development Committee. Clay provided update on attendance of courses held and upcoming online courses.

7.3. Coach Development Committee. Online comp-int workshop is being planned for several coaches who may want to coach for BCWG. Evaluations could be done at a November camp or BC Cup 1. On track to potentially have at least one Comp-Int certified coach represent each zone.

Kevin Moutray joined 7:19pm

8. President Report – communication update.

8.1. Via Sport update. Working on COVID protocols. Updates will be shared as they become available. Will be following Work Safe BC guidelines. Discussed impacts to events. Motion to make banquet during BC Cups optional. Clay/Aaron. None opposed. Carried.

9. Vice President, Programs Report; training camps schedule and update.

9.1. HP Grant applications have been sent out to all athletes and coaches. Application will also be included in the next newsletter.

9.2. TD report was circulated via email. Discussed the participation of the last 2 camps. Jess will be meeting next with Via Sport to discuss Excellence Funding.

10. Vice President, Marketing report; Marketing and sponsorship update

10.1. The Indigo books fundraising campaign has ended. Proceeds of \$49 will be sent via check to BIBC treasurer. We can renew and start another fundraiser.

10.2. BC Event podium is being created. Will be easy to transport to events.

10.3. Attended various SportBC online meetings. Sport BC members are strongly encouraged to write a letter stating the need for additional provincial funding for the coming year.

11. New Business

11.1. BiBC accommodation. Discussed shared accommodation for upcoming camps and vaccination requirements. All in support of requiring proof of vaccination for shared accommodation. Unvaccinated athletes can still attend camp, but would need to arrange separate accommodation.



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- 11.2. Nationals 2022 Sponsorship. Caledonia is requesting financial support for Nationals. Discussed possible support options. Motion made to provide financial support that builds capacity to host Nationals by donating \$1000. Chris/Gary. None opposed. Carried.
- 11.3. External Sports Credits. Discussed current credits offered by Biathlon BC and possible updates to match current programs. Agree to update to: Grade 10 BC Winter Games; Grade 11 Talent Squad; Grade 12 Development Squad and World Juniors. Kevin will follow up with Via Sport for who to contact to get the external credit information updated.
- 11.4. Gaming Grant. Kevin shared letter received from BC Gaming via email. They are requesting that we change our society structure as currently clubs are members. Other sports use the same club-based structure. Kevin will contact Via Sport to get more information.
12. Next Board meeting – October 17, 2021
13. Adjournment –at 7:54 p.m. Aaron/Gary, None Opposed. Carried.