



Biathlon BC Board of Directors
Meeting Minutes

Directors: Kevin Moutray, Clay Whitman, Gary Tate, Laura Bot, Aaron Sinclair

Administrator: Julia Ransom

Head Coach/Technical Director: Jessica Blenkarn

Date: October 17, 2021 at 7:00 p.m.

1. Call to order - 7:01 p.m.
2. Approval of agenda. Added; Old Business 4.2 Excellence Funding; New Business 11.1 Biathlon Canada 2021 AGM, 11.2 Pre-Nationals training camp, 11.3 Roller ski treadmill. Clay/Aaron, carried.
3. Approval of minutes from September 19th, 2021 monthly Board Meeting. Laura/Aaron, carried.
4. Old Business
 - 4.1. BC Gaming request regarding BiBC society structure. Kevin was in contact with Via Sport and is waiting for a response.
 - 4.2. Excellence Funding. Jess distributed summary of her meetings via email. Discussed timelines and evaluation criteria. The intake cycle for new applicants need further clarification. Aaron suggested we review previous evaluations with Via Sport and request an external audit from the agency that conducts the evaluations. Kevin will follow up to obtain a copy of BiBC's last evaluation from Via Sport.
5. Office Administrator - Update on last month's admin tasks. (report circulated via email)
 - 5.1. Via Sport BCSIS reporting is current.
 - 5.2. Training camps and events logistics update and discussion. All is on track.
6. President Report – communication update.
 - 6.1. Via Sport update. Discussed regional differences and COVID protocol requirements, and the changes to youth sport exemptions regarding vaccinations. Will continue to send updates as they are available.
7. Treasurer Report (circulated via email)– Reviewed reports as presented. Trending well. Important that we continue to decrease the current surplus.



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8. Vice President, Administration Report; coaching and official developing committee report circulated to all directors via email.
 - 8.1. Coach Development update. Online Competition Intro course will be completed before the November camp. On track with courses required for BC Winter Games coaching requirements.
 - 8.2. Officials Development. Online entry level and advance course are up coming. There will also be a in person leader course, which is the first in several years.
 - 8.3. Competition committee update. Had first committee meeting, that include Clay, Jess and Tyler Greenwood, to set competitions for each BC Cup races. TD are organized for all the BC Cup events.
 9. Vice President, Programs Report; training camps schedule and update circulated via email as Chris was not in attendance.
 - 9.1. External Sports Credits changes have been tentatively approved. Chris suggested we provide information to athletes so they are aware of the potential credits. Information for coaching program that provides external credits was provided. Requested that we review the timing of when External Sports Credit letters are sent out. In 2020-21 they were sent out in September Chris proposed that they be done in March.
 - 9.2. HP training grants. Application deadline is next month. All coaches and athletes were contacted directly about the grant opportunity.
 - 9.3. November camp update provided. Coaches and accommodations have been finalized.
- Gary Tate joined at 7:15pm
- 9.4. TD report was circulated via email. Discussed Whistler Development Squad camp and positive feedback from athletes.
 - 9.5. Nationals Planning Committee has been formed and currently organizing food and accommodations. Kevin reminded everyone to use up the credit at Stussi Sports. The credit could be used for wax testing during the February camp and Nationals.



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10. Vice President, Marketing Report; Marketing and sponsorship update.

- 10.1. Cloverdale paint has offered a discount on black and white paint for the targets. Gary will look into spray paint option as many clubs use a spray application in the winter.
- 10.2. Discussed current sponsorship requests.
- 10.3. BC Amateur Sports fund update – No donations received past month.

11. New Business

- 11.1. Biathlon Canada 2021 AGM. Occurring October 19th. Clay and Kevin will be attending. No requests/questions from BiBC board to bring to the AGM.
- 11.2. Pre-Nationals training camp at Caledonia. Camp will take place February 18-21, 2022. ADC is in support of camp and is asking for additional funding. Goals of the camp are skill development, performance planning, course strategies, wax testing and equipment management. Budget of \$5000 was presented and discussed. Motion to accept the camp budget as presented to help set up the BC team for success. Aaron/Gary. None opposed. Carried.
- 11.3. Roller Ski Treadmill. Discussed opportunity to support Cross Country BC in purchasing a roller ski treadmill that will be kept at Whistler. The exact location and the cost for BiBC's use has not been decided. Motion to pledge \$1,000 to support Cross Country BC in the purchase of a roller ski treadmill. Aaron/Clay. None opposed. Carried.

12. Next Board meeting – Proposed November 21, 2021, change due to camp schedule November 14th, 2021 was agreed.

13. Adjournment –at 7:48 p.m. Aaron/Gary, None Opposed. Carried.