



## Biathlon BC Board of Directors

### Meeting Minutes

**Directors: Kevin Mountray, Clay Whitman, Chris Halldorson, Gary Tate, Aaron Sinclair, Laura Bot**

**Administrator: Julia Ransom**

**Head Coach/Technical Director: Jessica Blenkarn**

**Date: December 12, 2021 at 7:00 pm**

1. Call to order – 7:01
2. Approval of agenda—Aaron.
3. Approval of minutes—Clay.
4. Old Business
  - 4.1. BC Gaming request regarding BiBC Society structure. **Kevin waiting on response from Via Sport.**
  - 4.2. Excellence Funding update. Jess updated the board. **Kevin to received copy of 2018 report and emailed copy out.**
  - 4.3. Brainstorm spending ideas – **scheduled for January 2022.**
5. Office Administrator update – Circulated by email.
6. President Report – **Kevin summarized meetings with Via Sport with regards to Excellence Funding, Safe Sport, COVID and impact of road closures.**
7. Treasurer Report- **Circulated report via email. Aaron moved to refund 100% of the fees paid by athletes that were not able to attend the last camp due to the road closures. Approved by consensus. Discussed challenges with current TD Bank payment process and the possibility of changing banks if not able to resolve.**
8. Vice President, Administration Report; coaching and official developing committee – **Discussed alternative dates for BC Cup #1 and agreed February 11-13 as the best option. Update provided on Officials and Coach Training. Competition Committee is starting to plan U13 championships. Club Coordinator is making contact with all the clubs and will be providing a report to the Board summarizing feedback from the clubs.**
9. Vice President, Programs Report; training camps schedule and update – **Update provided on BC Winter Games.**



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- 9.1. Head Coach/Technical Director Report – **Update provided on training and camps. Jess hosted a meeting to review the Athlete’s Manual and answered questions (60 athletes attended).**
10. Vice President, Marketing report; Marketing and sponsorship update – **Circulated report via email. Discussed changes regarding Cliff no longer providing event sponsorship. Julia will remove the Cliff logo from the BiBC website. Reviewed event promotional items – podium, backdrop and/or feather sign and sponsorship. Gary to confirm pricing for a backdrop to Aaron. Aaron will reach out to possible sponsors.**
11. New Business
  - 11.1. Sovereign Lake requested BiBC to pay for tent repairs for damage that occurred during BC Squad camp. Estimated cost is \$400. **Corrected it was S2SN that has made the request. Discussed how damage occurred. Clay made a motion that BiBC pay the invoice for the tent repair. Approved by consensus.**
  - 11.2. Use of Slack for board communications. **Discussed the use of Slack for BiBC. All are in favor of moving forward. Clay and Julia will organize setting up the program and will confirm if there is a cost.**
12. Next Board meeting- January 16<sup>th</sup>, 2022.  
Adjournment – at 7:49pm – Moved by Clay.