



May 2022

Coach Development Committee Terms of Reference

The purpose of the Coach Development Committee (the “**CDC**”) is to promote the development of NCCP certified biathlon coaches throughout the province.

Committee Structure

The CDC shall consist of the Provincial Coach/Technical Director, and two to four additional members appointed by the Board of Directors, one of which shall serve as Chair. The members must be NCCP certified biathlon coaches, and be registered with Biathlon BC. The members shall be appointed for a one-year term, which expires on November 30.

Responsibilities of the Committee

The CDC shall be responsible for the following:

- Maintaining a list of active coaches, coach developers and master coach developers in the province and their certification level;
- Identifying candidates for Competition-Introduction, Competition-Development, Learning Facilitator, Evaluator and Master Coach Developer workshops;
- Organizing Community, Competition-Introduction, Learning Facilitator, Evaluator, and non-NCCP workshops;
- Facilitating evaluations for the certification of coaches;
- Implementing a coach development subsidy program;
- Implementing a Provincial Coaching Experience program in conjunction with BiBC Squad camps
- Reporting to the Operations Manager on completed coach workshops;
- Keeping minutes of meetings;
- Reporting to the Board on coach development activities; and
- Other duties as assigned by the Board.