



May 2022

Sport Committee Terms of Reference

The purpose of the Sport Committee (the “Sport Committee”) is to promote the development of biathlon clubs, community sport programs, and biathlon as a sport for life throughout the province.

Committee Structure

The Sport Committee shall consist of three to five members appointed by the Board, one of which shall serve as Chair. The members shall be appointed for a one-year term, which expires on March 31.

Responsibilities of the Committee

The Sport Committee shall be responsible for the following:

- Establishing a relationship with a key contact person at each existing member club and potential new clubs;
- Communicating regularly with these contacts to determine the needs of clubs for development;
- Providing mentorship to clubs with respect to the development of community and sport for life programming;
- Implementing a community sport participation subsidy program focusing on demo days and other recreational opportunities to recruit new participants;
- Gathering membership and participation data from clubs for BiBC’s reporting purposes;
- Hosting an annual members meeting to discuss club growth;
- Keeping minutes of meetings;
- Reporting to the Board on club development activities; and
- Other duties as assigned by the Board.