



Biathlon BC Board of Directors

Meeting Minutes

Directors: Clay Whitman, Chris Halldorson, Clark Weber, Laura Bot

Date: June 20, 2022 at 7:00 pm

1. Call to order – 7:01 pm
2. Approval of agenda - **Clark.**
3. Approval of minutes Monthly Board Meeting May 15, 2022 – **Chris.**
4. Ratification of Motions Passed Electronically. Discussed process for passing motions electronically and ratifying during board meetings.
 - 4.1. Clay be appointed as Chair, Laura be appointed as Secretary, and Aaron be appointed as Treasurer. Chris will be a director-at-large.
 - 4.2. Clark Weber appointed to the Board as a director-at-large.
 - 4.3. Approval of Non-Fluoro Wax policy.
 - 4.4. Approval of the contract with Iva Rozek as Operations Manager.
 - 4.5. Approval of the Terms of Reference.
 - 4.6. Approval of 2022-2023 CSI Targeted Athlete criteria.
 - 4.7. Approval of Committee Nominations
 - Athlete Development Committee: Jessica Blenkarn (Chair), Ali Cadell, Sarah McCaw.
 - Competition Committee: Jessica Blenkarn (Chair), Jacqueline Akerman, Neil Munroe
 - Coach Development Committee: Jacqueline Akerman (Chair), Jessica Blenkarn, Allie Dickson
 - Sport Committee: Jonathan Kerr (Chair), Annik Levesque, Nicole Perrin
 - Officials Development Committee: Christoph Dettling (Chair), Stephane Deseau, Ian Hartley

Moved by Clay that the following resolutions 4.1-4.7 passed electronically be ratified. Approved by consensus with the exception of 4.5 Approval of Terms of Reference. Moved by Chris 4.5 to add reporting requirements to the Terms of Reference to have Committee Chairs keep minutes at all meetings and submitted to the board after each meeting. Approved by consensus.

5. Reports
 - 5.1. Treasurer Report – **Report shared via Slack.**



Biathlon BC Board of Directors

- 5.2. Operations Manager – **Report shared via Slack.**
- 5.3. Provincial Coach / Technical Director. **Report shared via Slack.**
- 5.4. Athlete Development Committee. **Clay provided summary of activities and upcoming camps.**
- 5.5. Competition Committee. **Clay provided a summary of activities.**
- 5.6. Coach Development Committee. **Clay provided summary of activities and upcoming courses.**
- 5.7. Officials Development Committee. **Clay provided summary of activities and upcoming courses.**
- 5.8. Sport Committee. **No report provided as committee has not met.**
- 5.9. Marketing Committee. **No report provided as committee has not been formed. Chris requested that all reports be posted to Dropbox and that more details be provided in the reports.**
6. Old Business
 - 6.1. BC Sports Hall of Fame. **Laura to follow up with Tuppy regarding Paul Collard. Deadline for this year is June 30, 2022.**
 - 6.2. 2022/23 Budget. **Requested revised budget from the ADC. Aaron to circulate revised draft budget and will discuss next meeting.**
7. New Business
 - 7.1. Hosting Policy. **Discussed changes to policy shared electronically. Moved by Chris to refer the policy back to the Competition Committee to consider whether to include a reference to the Regional Race Guidelines under Section 2.1 Classes of Competitors with regard to the recreation and U13 category. Approved by consensus.**
 - 7.2. Athlete Manual. **Is still being drafted. Will be posted to Slack for approval.**
 - 7.3. Proposal for new website, webhosting service, logo. **Clay circulated proposal. The goal to fix web hosting, website and email technical issues that have been occurring over the last year. Deferred to next meeting when the entire board is present.**
 - 7.4. Via Sport Agreement. **Agreement was distributed. Moved by Chris to sign the agreement. Approved by consensus.**



Biathlon BC Board of Directors

- 7.5. New biathlon club in Kamloops. **Discussed the start of new biathlon club in Kamloops. Moved by Clay to approve a new biathlon club in Kamloops. Approved by consensus.**
- 7.6. Zoom timing. **Discussed the timing of moving forward with Zoom as a meeting platform. Have paid for GoTo Meeting until October 2022. Agreed to get pricing and understand the capabilities of Teams and compare to Zoom. Need to get feedback from Jess and Aaron.**
8. Next Board meeting August 29, 2022. If a board meeting is required prior it can be scheduled.
9. Adjournment - **at 8:17 pm**