



## Biathlon BC Board of Directors

### Meeting Minutes

**Directors: Alan Firth, Laura Bot, Chris Halldorson, Clark Weber**  
**Administrator: Iva Rozek**

**Head Coach/Technical Director: Jessica Blenkarn**

**Date: December 19th, 2022 at 7:00 pm**

1. Call to order – 7:10 pm
2. Approval of agenda. - **Clark**
3. Approval of minutes. - **Alan**
  - 3.1. Monthly Board Meeting October 24<sup>th</sup>, 2022
4. Ratification of Motions Passed Electronically. **No motions were passed electronically.**
5. Reports
  - 5.1. Treasurer Report – **None. Will be updated electronically.**
  - 5.2. Operations Manager – **Summarized monthly activities. Discussed Kimberly's request for one-time annual payment for blanket insurance coverage for all demo days. Clark agreed to follow up with the club as the insurance has to be based on the individual.**
  - 5.3. Provincial Coach / Technical Director. **Report provided via Slack. Jessica provided a summary of activities. BiBC was successful for Phase 1 Via Sport evaluation. Discussed the preparation for Phase 2 of the evaluation.**
  - 5.4. Athlete Development Committee. **Report provided via Slack.**
  - 5.5. Competition Committee. **Jessica provided a summary of the first BC Cup and use of Zone 4. Reviewed process for clubs to borrow the Zone 4 System for regional races.**
  - 5.6. Coach Development Committee. **Jessica provided summary of activities. Starting the planning process for next year.**
  - 5.7. Officials Development Committee. **Report sent via Slack.**
  - 5.8. Sport Committee. **Report provided electronically.**
  - 5.9. Marketing Committee. **Clark agreed to join committee. Committee will start to meet in the new year.**



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6. Old Business
  - 6.1. 2022/23 Budget. **Aaron to circulate revised draft budget will pass next meeting.**
  - 6.2. Proposal for new website and webhosting service. **Evaluating if changing the web hosting improves website functionality. Iva gathering pricing a few new hosting options.**
7. New Business.
  - 7.1. BC external sports credits proposal. **Reviewed proposed criteria drafted by Chris. Draft will be posted to Slack for feedback and Jessica will review at the next ADC meeting.**
  - 7.2. BC Winter Games. **All zone reps have been named and trials are being organized. Iva will post dates for all trails on the BiBC website.**
  - 7.3. Vancouver Island Biathlon Club request to waive sanctioning fees and medal costs for BC Cup #1. **The club wants to break-even for hosting BC Cup #1. Discussed the different cost and revenue sources for BC Cup races and the challenges for the clubs to breakeven. Agreed that competition committee will request more information to understand the deficit.**
  - 7.4. BC Cup title sponsor use of bibs at BC Cups. **Discussed hosting club's inquiry regarding the use of BiBC title sponsor bibs for BC Cups and impact to local sponsorships. Agreed that competition committee will request more information.**
8. Next Board meeting February 15<sup>th</sup>, 2022.
9. Adjournment - **at 8:36 pm**