



Biathlon BC Board of Directors

Meeting Minutes

Directors: Alan Firth, Chris Halldorson, Clark Weber, Evan Girard, Tasha Carmichael – Regrets – Kara Simons

General Manager: Roddy Ward

Administrator: Iva Rozek

Head Coach/Technical Director: Jessica Blenkarn

Date: Wednesday, January 15 at 7:45pm

1. Call to order – **7:52pm**
2. Approval of agenda – **Approved by consensus**
3. Approval of minutes – Monthly Board Meeting November 27, 2024 – **Approved by consensus**
4. Ratification of Motions Passed Electronically. - **NONE**
5. Review of Reports provided
 - 5.1. Treasurer – See Kara's report on Slack. **Board would like to see an updated budget for this year one week before the next board meeting to review and discuss at the next meeting.** Discussion that the financial reports provided aren't connecting to budget. It currently looks like we have much more revenue than is reflected in our budget on the most recent financial statement provided. Kara and Roddy to work on this. Expected deficit is 20,000-30,000 but current financial statement isn't reflecting this. It could be helpful to have a +/- column referring to the budget in the financial statements.
 - 5.2. General Manager – **Report provided on Slack.**
 - 5.2.1. Meeting planned with Odlum Brown in March to discuss the future of this sponsorship. Roddy met with Alan, Evan, Clark and working on proposal for Odlum Brown and an e-Biathlon project for possible new sponsors. Need to develop a clear vision of our events, expectations and realistic deliverables to be prepared to meet with sponsors.
 - 5.2.2. Met with Sport Development Fund to prepare fundraising for HP athletes (Tour fees, Training Grants, Team BC). Continuing to develop strategy and to be presented at future board meeting. Tentative plan is a May 1 roll out with fundraising throughout the year.



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- 5.2.3. Sponsor video produced from coverage at BC Cup 1 to present to Beedie. Can be modified to be used for Odlum Brown and other future sponsors.
- 5.2.4. Race invites released for BC Cup #2 and U13. Regional race series planned in Kootenays – Kimberly, Golden, Fernie.
- 5.2.5. Safe Sport Policies – Roddy has reviewed these to align with our policies. He has asked Chris to further review. Plan is for board to review policies at March board meeting and then possibly roll out via town hall at AGM.
- 5.3. Operations Manager – **Report provided on Slack.** Lots of support provided for BC Cup registrations, refunds, and fielding many questions from new members and new categories.
- 5.4. Head Coach/Technical Director – **Report provided on Slack.**
 - 5.4.1. Attended trials in Prince George, and many BC athletes qualified for world youth and junior teams!
 - 5.4.2. Enhanced Excellence – Report provided by Jess on Slack. This evaluation determines funding from Enhanced Excellence. Jess will provide presentation in the next month to them and have opportunity to ask questions regarding our scoring. Overall, we were up in some areas and down in others and she will explore this further and bring information back to board.
 - 5.4.3. Camp Planning – Exploring joint summer camp with Alberta for Development squad. Jess and Alan exploring options for shirts (branded with Beedie logo) for camp participants. Cost of these shirts in the past has been ~\$25 and we would need ~30. There is lots of interest in Prince George for summer biathlon training/race with their new roller ski trails. Roller ski races are tentatively planned for late July in PG and August in Whistler. A summer race series in BC looks promising.
 - 5.4.4. Provincial Coach Experience at Camps – Jess proposed resuming this program – additional learning coaches are invited to camps to receive mentorship from camp coaches. BiBC covers their expenses while at camp and coaches are responsible for travel to/from. This would help us build coaching capacity to prepare athletes to enter the provincial program and is especially timely with all the new clubs joining BiBC. **This proposal to be reviewed during budget discussion.**



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- 5.5. Athlete Development Committee – no report
 - 5.6. Competition Committee – no report
 - 5.7. Coach Development Committee – no report
 - 5.8. Officials Development Committee – no report
 - 5.9. Sport Committee – no report
 - 5.10. Marketing Committee – **To meet in February. Roddy to contact committee to schedule meeting**
6. Strategic Planning Topics
- 6.1. Addition of new club – Fernie Nordic Society – **Moved by Chris. Seconded by Alan. Approved by Consensus** – Now that they are approved with BiBC they also need to register with Biathlon Canada.
 - 6.2. Addition of new club – Golden Nordic – **Moved by Chris. Seconded by Alan. Approved by Consensus** – Now that they are approved with BiBC they also need to register with Biathlon Canada.
 - 6.3. Addition of new club – Revelstoke Nordic – **Moved by Chris. Seconded by Alan. Approved by Consensus** – Now that they are approved with BiBC they also need to register with Biathlon Canada.
 - 6.4. Travel Rate Recommendations – **See proposal on Slack by Kara – "Travel Expense Reimbursement January 15, 2025"**. Proposed increase of 25% to all meals and mileage. No change in private accommodation reimbursement. Discussion regarding renting vehicle vs. paying mileage. To add to policy – **With each mileage request, review if a car/van rental would be less expensive than mileage and if so, proceed with rental. Proposal moved by Alan. Seconded by Evan. Approved by Consensus.**
 - 6.5. High Performance (HP) Grants Update – HP training grant letters have been sent out. Four grants will be reviewed at end of the year and dispersed. Discussion on publishing criteria for grants to ensure transparency and provide information for athletes. Grant criteria are not currently public, though criteria for squad eligibility are public. HP grants are currently being reviewed with the Sport Development Fund and fundraising. This information could be included in criteria for HP squads – i.e. expected deliverables to be eligible for grants, but no specific dollar amount provided as this will fluctuate.
7. Big Picture Brainstorming - none



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8. Next Board meeting February 18, 2025 at 7:45pm.
9. Adjournment – **9:12pm**