



Biathlon BC Board of Directors

Board Meeting Minutes

Directors: Alan Firth, Clark Weber, Evan Girard, Kara Simons, Tasha Carmichael, Chris Halldorson, Steve Fenning

General Manager: Roddy Ward

Administrator: Iva Rozek

Head Coach/Technical Director: Jessica Blenkarn

Date: Wednesday, September 24 at 7:45pm

1. Call to order – **7:47pm**
2. Approval of agenda – **Approved by consensus.**
3. Approval of minutes
 - 3.1. Strategic Planning Focused Board Meeting on June 25, 2025. - **Approved by consensus.**
 - 3.2. Board Meeting August 20, 2025 – Informal minutes received
4. Ratification of Motions Passed Electronically. Objections can be documented if requested. Resolved that the following resolution passed electronically be ratified:
 - 4.1. Adoption of 2025-2026 Hosting Policy – **Moved by Chris. Seconded by Tasha. Approved by Consensus.**
5. Review of Reports provided
 - 5.1. Treasurer – Reviewed Financial Statement dated August 31, 2025 posted on Slack. Report of expenses from camps will be provided at end of September. All appears to be on budget at this point.
 - 5.2. General Manager – Roddy provided report on Slack. See discussion items below.
 - 5.3. Operations Manager – Iva provided report on Slack.
 - 5.4. Head Coach/Technical Director – Jess provided report on Slack. Currently working on LOU with CSI and Whistler Sport Legacies, which is an important component for our Enhanced Excellence funding application. Jess also working on application for female coach apprenticeship program for Canada Games. Reporting deadlines in mid/end of October for Enhanced Excellence funding. Iva and Roddy will be more involved in this reporting this year.
 - 5.5. Athlete Development Committee – The updated Athlete Manual was approved by this committee. Summary of changes provided on Slack. All members plan to continue in



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this committee. Discussion of expected number of athletes for squads in upcoming years. There are a natural ebb and flow with this. We currently have a strong provincial program but need to continue to develop the feeding programs into this program (i.e. development programs).

5.6. Competition, Coach Development, Officials Development, Sport and Marketing Committees – See GM report on Slack.

6. Strategic Planning Topics

6.1. Western Series Prize Money – BiBC and Biathlon Alberta have organized a Western race series this winter with the goal of more athletes and competitive categories. There are 4 races – 2 in BC, 2 in AB and the plan is to provide prize money for the IBU classes and U17 standing. A contribution of \$2000 from each organization has been proposed. Ideally, we could find a sponsor to support this. Discussion of potential sponsors (Korth Group, Stride and Glide, others?). Roddy and Clark to work on approaching sponsors. To bring this proposal forward to next meeting.

6.2. Head Coach/Technical Director Maternity Leave – A proposed plan was provided on Slack. Jess plans to begin her maternity leave on February 1, 2026, returning approximately February 1, 2027. **Kara and Roddy to review how this plan impacts the budget and to report at next board meeting for further discussion.**

6.3. E-biathlon Running Races – Roddy proposed large e-biathlon running event with more focus on fundraising rather than recruitment. Discussion about how this might work, events to possibly partner with and challenges. To discuss further.

6.4. High Performance Athlete Fundraiser – Currently raised almost \$1500 of \$10,000 goal. Roddy requested board members to promote and to send out email to share with community contacts.

6.5. Hosting Grants – Odlum Brown increased their sponsorship by \$5000/year for the next 3 years. The plan is to spend \$3000 this year on race bibs (numbers 150-250) and banners. U13 Champs is not eligible for a Sport BC Hosting Grant. Four regional festivals are planned. These would also not be eligible for a Sport BC Hosting Grant. VIBC offered to host a BC Cup that is not included in the Western Series and may not receive a hosting grant.

6.5.1. BiBC proposes to use this additional sponsorship funding to cover bibs/banners, 2 - \$1000 Hosting Grants (1 BC Cup, U13) and \$300 each for maximum of 4



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Regional Festivals. **Moved by Alan. Seconded by Clark. Approved by Consensus.**

6.5 Operational Enhancement Initiative (through Sport Law) – Roddy, Kara and Evan have had 2 meetings for this program. A survey will be distributed to board members regarding the culture of BiBC.

7. Next Board meeting **October 22, 2025 at 7:45pm.**
8. Adjournment – **9:35pm**