



Biathlon BC Board of Directors

Board Meeting Minutes

Directors: Alan Firth, Evan Girard, Kara Simons, Tasha Carmichael, Chris Halldorson, Steve Fenning

General Manager: Roddy Ward

Administrator: Iva Rozek

Head Coach/Technical Director: Jessica Blenkarn

Date: Wednesday, October 22 at 7:45pm

1. Call to order – **7:47pm**
2. Approval of agenda – **Approved by Consensus**
3. Approval of minutes – Board Meeting September 24, 2025 – **Approved by Consensus**
4. Ratification of Motions Passed Electronically. - **None**
5. Review of Reports provided
 - 5.1. Treasurer – **See report provided on Slack.**
 - 5.2. General Manager – **See report provided on Slack.**
 - 5.3. Operations Manager – **See report provided on Slack.**
 - 5.4. Head Coach/Technical Director – **See report provided on Slack.**
 - 5.5. Coach Development Committee – Limited interest in Competition Introduction course. Increased interest in Community Coaching Courses – 3 have been organized – Telemark, Golden and Squamish.
 - 5.6. Athlete Development, Competition, Officials Development, Sport and Marketing Committees – **Included in GM and Head Coach reports provided on Slack.**
6. Strategic Planning Topics
 - 6.1. Western Series Prize Money - Followed up on discussion from last meeting. A sponsor has been secured. An Alberta company who will provide \$4000 prize money for athletes in IBU classes and U17 standing. Roddy finalizing contract with company and Biathlon Alberta.
 - 6.2. Jess mat leave plan – Included in in-camera session after board meeting. Discuss further at next board meeting.
 - 6.3. E-biathlon Running Races – Evan has reached out to contacts in Canadian Armed Forces regarding setting up e-biathlon running races for their PE program. Once he



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determines the contact person there he will connect them with Roddy to facilitate this partnership.

- 6.4. Update on Sport BC Sweepstakes – Roddy provided information from a presentation he attended this week. **See documents posted on Slack.** Board discussion on this information included: Logistics of sharing email list and ensuring no minor emails shared. Our email list would be small (likely <250 contacts). Questions regarding how fundraising funds in general pot are distributed, the length of the contract and request for modeling on how these Sweepstakes could specifically benefit small organizations. The deadline to join is October 27, 2025. Asked if we can opt in later. Roddy gather information from Sweepstakes organizers and provide information to the board over email.
7. Next Board meeting November 25, 2025 at 7:45pm.
8. Adjournment – **9:03pm**