



## Biathlon BC Board of Directors

### Board Meeting Minutes

**Directors: Alan Firth, Evan Girard, Kara Simons, Tasha Carmichael, Chris Halldorson, Steve Fenning**

**General Manager: Roddy Ward**

**Administrator: Iva Rozek**

**Head Coach/Technical Director: Jessica Blenkarn**

**Date: Tuesday, November 25 at 7:45pm**

1. Call to order – **7:50pm**
2. Approval of agenda – **Approved by Consensus**
3. Approval of minutes – Board Meeting October 22, 2025 – **Approved by Consensus**
4. Ratification of Motions Passed Electronically. – **None**. Clark Weber resigned from board, effective November 13, 2025.
5. Review of Reports provided
  - 5.1. Treasurer – **See report provided on Slack**. Grants have been received (Core, Excellence, Gaming and BiCan) as expected.
  - 5.2. General Manager – **See report provided on Slack**. High Performance Fundraiser total continues to slowly increase. Roddy sent partner survey to clubs, training centres, BiCan staff and race organizers to gather information on how BiBC can best support them. Roddy to provide summary of feedback over Slack or at next board meeting.
  - 5.3. Operations Manager – **See report provided on Slack**. Clubs to complete refunds for BC Cups, not BiBC. This should be added to hosting policy for next year.
  - 5.4. Head Coach/Technical Director – **See report provided on Slack**. – November camps are completed. Challenging conditions at Sovereign and Roddy plans to follow up with Sovereign regarding plans for future early season camps. BC has many athletes (both male and female) on the IBU, World Cup and Junior Tours!
  - 5.5. Athlete Development Committee, Competition Committee, Coach Development Committee, Officials Development Committee, Sport Committee, Marketing Committee – **See report on Slack from General Manager for these updates**.



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### 6. Strategic Planning Topics

6.1. Focus of BiBC – Balance between Grassroots and High Performance – A feedback survey was completed with clubs and other stakeholders to determine where BiBC needs to focus with upcoming strategic plan. The raw data feedback is posted on Slack and Roddy to prepare summary report and post on Slack. Upon initial review, we received positive feedback on our organization of BC Cups, provincial teams and growth with e-biathlon. BiBC needs to continue to play a leadership role with organizing coaching courses and planning for the next steps from e-biathlon to transition to .22 (to support infrastructure and facilitate obtaining rifles). Requests from clubs for more structure regarding programming – possibly a club pathway or program to provide continuity across the province. Currently there is a challenge with obtaining rifles due to a limited supply (unclear cause). Chris suggested connecting with Department of National Defence for their Cadet program rifles as this program is no longer running, and they would have a large supply of rifles appropriate for club rifles. Roddy and Evan to try and pursue this.

6.2. Head Coach (Jess) Maternity Leave Planning – Roddy reports that Eco-Aims Contractor from last year is interested in further contract work this year. This position would support e-biathlon outreach, community coaching activities and planning that builds on their experiences from last year (see info of 6.3 below). Roddy to take over some of Jess' duties and to hire another Head Coach to support Canada Games and provincial teams/camps. Roddy to prepare budget proposal with Kara and to present to board over Slack with the plan for review by mid-December.

6.3. Progression of Eco-Aims programs – Currently Eco-Aims targeting younger athletes who participate in local events. BiBC to support clubs to deliver this regular local programming for community development. Roddy and Eco-Aims Contractor meeting to develop e-biathlon project to partner with clubs – run demos, provide 4-6 weeks program, then a small competition. BiBC to provide equipment and assist with problem solving. 4 Regional Festivals this year (Coast, Okanagan, Kootenays and North) with goal for 8 or more clubs participating in these events. BiBC also providing grants to support these events. Roddy also looking for a sponsor for this program.

7. Next Board meeting Wednesday, January 7, 2025 at 7:45pm.

8. Adjournment – **9:32pm**