



Biathlon BC Board of Directors

Board Meeting Minutes

Directors: Alan Firth, Evan Girard, Tasha Carmichael, Steve Fenning
(Regrets – Kara Simons, Chris Halldorson)

General Manager: Roddy Ward

Administrator: Iva Rozek

Head Coach/Technical Director: Jessica Blenkarn

Date: Wednesday, January 7 at 7:45pm

1. Call to order – **7:50pm**
2. Approval of agenda – **Approved by Consensus**
3. Approval of minutes – Board Meeting November 25, 2025. – **Approved by Consensus**
4. Ratification of Motions Passed Electronically. – **None**
5. Review of Reports provided
 - 5.1. Treasurer – Report will be provided on Slack.
 - 5.1.1. General Manager – Report provided on Slack. Canada Winter Games Coach posting has been reviewed and to be posted. Steve and Alan to assist Roddy with hiring process. Evan and Roddy met with Sport Law. Kara to provide more financial information. Representatives from Sport Law will possibly attend next board meeting to explain process and recommendations. Roddy to forward report to board.
 - 5.2. Operations Manager – Report provided on Slack
 - 5.3. Head Coach/Technical Director – Report provided on Slack. Off on maternity leave on February 1, 2026. Enhanced Excellence evaluation meeting at end of January planned with Roddy. Enhanced Excellence meeting 'Power and Podiums' on January 29 in Burnaby. Jess unable to attend. Alan can attend.
 - 5.4. Athlete Development, Competition, Coach Development, Officials Development, Sport, Marketing Committees – See Reports on Slack
6. Strategic Planning Topics
 - 6.1. Club Survey Results – Discussion on support for program development and opportunity to standardized programs across BC. To start small and build as needed by our community. To start with Bears and Eco-Aims with lesson plans to make coaching easier and more accessible. Avery providing this support with outreach tours. He runs



Biathlon BC Board of Directors

the first session of the season for Eco-Aims. This project is included in the Eco-Aims initiative, as well as support for regional events.

- 6.2. CWG Coach Hiring Process – See above.
- 6.3. Beedie Sponsorship update – See GM report on Slack.
7. Big Picture Brainstorming
8. Next Board meeting February 4, 2025 at 7:45pm
9. Adjournment – **8:47pm**